

Town of Pendleton
Building Department
6570 Campbell Blvd, Lockport NY 14094
716-625-8833 Ext. 115 & 114

POOL PERMIT APPLICATION

Any pool that is capable of containing more than 24” of water requires a permit. Any contractor installing pools within the town limits is required to be licensed with the Town of Pendleton.

POOL PERMIT REQUIREMENTS

1. Completed Pool Permit application packet, with survey of existing property, showing approximate position of pool on property.
2. If the pool will require a separate fence, provide fence details, and also inform the office if the fence will be done at the same time by the installer or by a separate contractor.
3. A copy of a brochure from the pool manufacturer showing the make and model of pool.
4. All in ground and above ground pools require an electrical permit to be in place before the permit will be issued.
5. Total cost of project.
6. NOTICE – For Above Ground Pools, permits are only valid for 30 days after issuance. The pool must be completed to the satisfaction of the code requirements as stated in the New York Fire Prevention and Building Code.
7. NOTICE – For In Ground Pools Permits are only valid for 90 days after issuance. The pool must be completed to the satisfaction of the code requirements as stated in the New York Fire Prevention and Building Code. This includes all permanent Barriers.
8. INSPECTIONS
 - 1.) Inspection for height of pool or fence, alarm test.
 - 2.) Final, after electrical final has been done and approved..

Please be aware that:

If either an Above Ground or In Ground Pool installation exceeds specified time limit on the permit, and is not completed and inspected for compliance, a violation notice may be sent to you.

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POOL PERMIT APPLICATION

FEE: \$30.00 Above Ground
\$50.00 In-ground

Jobsite Location:	Date:
Contractor/Applicant:	Phone:
Address:	
License #	Estimated Cost:
Property Owner:	Phone:
Address:	

Pool Type: Above Ground In-Ground

Requirements prior to issuance of Permit:

- | | | | |
|--|----------|------------------------------|-----------------------------|
| 1. Survey of Property: | Received | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Electrical Permit In Place: | Received | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Drawings and Plans | Received | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Homeowner Agreement sign off | Received | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Details:

Metal Masonry Other _____

Rectangular

Depth _____

Length _____

Width _____

Round

Depth _____

Diameter _____

Width _____

Irregular

Depth _____

Length _____

Width _____

Heated: Yes No

Pool Alarm: Yes No

Fence Plan: Yes No

Applicant Signature: _____

Date: _____

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TOWN OF PENDLETON AGREEMENT

I, _____, as the owner of the premises at _____ do hereby state that, having read the general requirements for swimming pool enclosures and alarms (attached), will comply with said requirements prior to completion of the pool. I acknowledge my responsibility to contact the Building Department immediately to schedule all required building inspections upon completion of and prior to use of the pool. I understand that no permits regarding pools or associated equipment will be issued until this letter is signed and returned to the Town of Pendleton Building Department.

I also understand that I will comply with said requirements prior to completion of the pool. I acknowledge my responsibility to contact the Building Department immediately to schedule all required building, electrical and plumbing inspections upon completion of and prior to the use of the pool.

The undersigned further attests that a copy of any offering plan, declarations, deed restrictions, easements, and/or licenses or other property restrictions have been reviewed and understood by the purchaser prior to signing a contract to build or purchase.

I UNDERSTAND THAT UNTIL ALL FINAL INSPECTIONS HAVE BEEN COMPLETED AND APPROVED, THE USE OF THE POOL IS NOT DEEMED TO BE SAFE.

Permission is hereby granted to the Town of Pendleton Building Department for access to my property to conduct required inspections.

Property Owner Signature

Date