### **TOWN OF PENDLETON**

June 13, 2016

A regular meeting of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd. Pendleton, N.Y. on the 13<sup>th</sup> day June 2016 at 7:00 P.M.

Supervisor Maerten called the meeting to order at 7:04 P.M.

Supervisor Maerten read the invocation and led the salute to the flag.

ROLL CALL:	Supervisor Maerten	present
	Councilman Leible	present
	Councilman Ostrowski	present
	Councilman Fischer	present
	Councilwoman Jarvis	present

## Also present were:

Terry Pienta Town Clerk
Don Bergman Budget Director

Kelli Coughlin Assessor

Claude Joerg Town Attorney

Jim Argo Water-Sewer Superintendent Jeff Stowell Highway Superintendent

Wolfgang Buechler ZBA Chairman
Dave Britton Engineer

There were approximately 20 residents in attendance.

## **PUBLIC COMMENTS ON AGENDA ITEMS**

Several residents spoke out against the moratorium the Board will be proposing at a Public Hearing at the July 11<sup>th</sup> meeting. The Public Hearing is for a six month moratorium on roof mounted solar panels, ground mounted solar panels and solar arrays/farm installation within the town. Ouestions or statements from residents included:

- If the Board would consider following the Town of Lockport's way of passing the law, they did not have a moratorium but addressed many of the concerns the Town Board may have
- Does it affect residents that have already applied for solar panels (application date dated June 13<sup>th</sup> or later will be included)
- Why the Town Board would place a moratorium on something that is environmentally friendly
- Several residents questioned why roof mounted solar panels were included in the moratorium

The purpose of the moratorium is to allow the Planning Board the time for drafting and adoption of amendments to the Code.

A resident questioned the lack of information in the minutes for the work session on April 25<sup>th</sup> that was discussed regarding the three options for the extension of the Town's trails. He felt the cost of the various options should be in the minutes. Supervisor Maerten said that the information has been been publically available, it has been discussed at numerous meetings and it was posted on the agendas for anyone to attend the meeting when C & S Engineer's made their presentation of the alternate routes.

#### **ROUTINE BUSINESS**

## **RESOLUTION 79 - 16**

### APPROVAL OF MINUTES

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED Ayes 5 Maerten, Leible, Ostrowski, Fischer, Jarvis Navs 0

Resolved that the minutes of the Regular Meeting held on May 9<sup>th</sup> and Work Session on May 23<sup>th</sup> be approved as submitted by the Town Clerk.

**Supervisor Maerten** reported the total expenditures that were authorized and paid in the month of May:

General Fund	\$ 101,837.84
Highway	\$ 15,273.42
Water	\$ 11,464.42
Sewer	\$ 4,389.65
Refuse	\$ 35,357.51
Trust & Agency	\$ 1,779.95

## **OTHER REPORTS**

**Supervisor Maerten** reported that the sales tax collected for the month of April was \$121,523.26. This is a decrease of \$13,139.20 from April 2015. The year to date received is \$502,374.98 which is a decrease of \$15,533.75 from 2015. Supervisor Maerten also reported that he will be working with other Niagara Towns for consortium bidding for refuse pickup. He will keep everyone up to date on the progress. He also said that speed issues have been an ongoing issue in time. The Sheriffs have had their mobile sign up. It has been on Bear Ridge Rd. and is supposed to be put up on Beach Ridge Rd. and it has already been up at Starpoint School. The sign is a data collection device that can provide the information for the busiest times of traffic and the speed of the cars. He will be attending a meeting at Starpoint tomorrow regarding the speed limit at the school. He also mentioned that he has received a couple of complaints about the dust and ATV's along the Town's trail.

**Councilman Leible** reported the Sheriffs were at the Town's trail. There were two trucks drag racing on the trail. The Sheriffs do have the license plate numbers. He also announced that because of new federal regulations the Town will be discharging the fireworks on Town property just off Feigle Rd and Campbell but they will be visible from the Park. They have eliminated all the lower fireworks and the higher ones travel 300 feet

up in the air. The activities will start at 5:30 P.M. Brian Berholder will be the entertainment, the sky drivers will be "dropping in" and the usual vendors will be participating. He also reported that 182 children have signed up for the summer recreation program. There will be no swimming this year because of repairs to Starpoint's pool.

**Councilman Fischer** reported that the Sewer Department responded to 13 regular time sewer calls and 2 overtime sewer calls, 2 grinder pump updates completed, 3 pressure sewer break repairs, 2 curb boxes repaired, 2 partial grinder pump updates, 53 stakeouts, and 2 sold home compliance inspections completed. He reported that the Water Department replaced 79 Orion water meter readers, had 3 final water reads, installed 7 water meters in new homes, 1 water leak repaired, Stage II Quarterly Water Samples Completed and 2 Sewer and Water open trench inspections completed. He also reported that the Highway Department blacktopped driveway aprons from pipe replacements. patched potholes and shoulders, replaced five rotted steel pipe jobs with plastic, installed a new pipe on Townline Road, replaced 2 rotted steel Ts on Townline Road, re-mortared a DI in the Town Hall parking lot, repaired 2 spots on Fisk Road with binder, leveled stone in the tennis court lots from winter movement with plows, repaired bubblers in Pendale and Hidden Oak, chipped brush and picked up stumps, pressure washed playground equipment, maintained parks, cemeteries, building and grounds and athletic fields, repaired and maintained equipment as needed, repaired and maintained signs as needed, and sent a crew to chipper safety training. Shared services involved for the month of May: The Town used Wheatfield's roller for one week and Cambria's chipper for one month. One man helped the Town of Niagara for one day, two men from the Town of Niagara along with one roller mill and skid steer helped us for one day and the Town of Lockport sent two men and a widener for one day to help us. He also said that the Veteran's Memorial Service was well attended and is growing larger each year. The Veteran's Association is doing a great job.

**Councilwoman Jarvis** announced that Wendelville's annual Lobster Fest will be on June 18<sup>th</sup> and the car show will be held in August.

**Councilman Ostrowski** asked for a moment of silence for the victims from the Orlando mass shooting. He reported that there were 27 permits issued for the month of May, the fees collected were \$975.00. There were permits issued for accessory structures, reroofs, alterations and some swimming pools. He also announced that on Saturday the CNBSA will have a parade at noon with Chavetta's chicken. He has tickets available for purchase. He also updated everyone about the field days planned for 2017. There is a committee and they are recruiting individuals to specialize in subcommittees. August is a tentative date being discussed at this time. He will continue to keep everyone updated. He would like to have a local vendor to provide items for an online "Pendleton Store" where people could buy tee shirts and such. He would like to have them come at the next work session. He also reported that he recently noticed that the grass was unusually high along the State's Erie Canal Way Trail. He called a representative and they responded immediately. He is very pleased how quickly they responded. The latest update regarding the parking he said there are plans for the County to put in a culvert for added parking on the Feigle Road bridge. He said that it is his understanding that there will be bike patrols along the trail by the Niagara County Sheriff's at least until Labor Day.

**Engineer Dave Britton** reported that the updated maps associated with FEMA that entails primarily Tonawanda Creek area are underway. The first 30 day appeals/protest period has ended. FEMA will review any comments received. There will be a second publication and that will begin a six month process of adoption. The Town is required to have a Public Hearing to adopt the maps. There is a 90 day wait before they are actually adopted. A mailing list will be developed to mail out to the residents that are impacted. His next report concerned the bids for the painting of the inside of the water tank. The bids

were opened on June 7<sup>th</sup> as published in the Union Sun & Journal and contractors sites such as Construction Exchange, Dodge Reports and Construction Connect.

Bidder	Base Bid	Alternate	Total
Amstar of Western NY, Inc.	\$259,250.00	\$70,000.00	\$329,250.00
Atlas Painting and Sheeting Corp.	\$302,000.00	\$54,000.00	\$356,000.00
Erie Painting & Maintenance, Inc.	\$287,375.00	\$72,000.00	\$359,375.00
<b>Utility Service Company, Inc.</b>	\$155,000.00	\$72,131.00	\$227,131.00
Global Contracting & Painting, Inc.	\$268,500.00	\$60,000.00	\$328,500.00

His recommendation for the Board was to award the bid to the low bidder; Utility Service Company. They did look into their reputation, they came highly recommended and they spoke with the owner to be sure he didn't miss anything with the bid because their bid was much lower than the others.

## **RESOLUTION 80 - 16**

## AWARD CONTRACT FOR THE PENDLETON WATER TANK PAINTING PROJECT

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED Aves 5 Maerten, Leible, Ostrowski, Fischer, Jarvis Navs 0

Whereas the project name; Pendleton Water Tank Painting Project Contract No. 2016-1 has been approved by the Pendleton Town Board, and

Whereas the bids were solicited and opened on June7th at 2:00 P.M., be it therefore; Resolved that Utility Service Company Inc. be awarded the bid for the Pendleton Water Tank Painting Project for the base bid of \$155,000.00 plus an alternate bid of \$72,131.00 for a total of \$227, 131.00.

Water-Sewer Superintendent Argo has received a quote from a company that would power wash the outside of the water tank which is quite moldy on the underside. Engineer Britton has suggested that the Town offer the opportunity for Utility Service Company Inc. the chance to bid if it is within their ability to do the job. He will come back to the Board with the quotes.

Engineer Britton also reported that the D'Angelo Subdivision has submitted their Public Improvement Permit Applications (PIP) to the Town Clerk. The permits were for the inspections of the Sanitary Sewers (\$16,720.00), Water Lines (\$10,640.00), Storm Sewers (\$10,640.00) and the Green Fees for 18 building lots (\$18,000.00). The developer has provided proof of insurance and a construction schedule.

#### **RESOLUTION 81 - 16**

## ACCEPT PIP FOR THE D'ANGELO SUBDIVISION

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED Ayes 5 Maerten, Leible, Ostrowski, Fischer, Jarvis Nays 0

Resolved to accept the Public Improvement Permits for the D'Angelo subdivision on Beach Ridge Road as recommended by the Town Engineer and his certification that they conform to the Pendleton Town Code.

**Attorney Claude Joerg –** will address the Moratorium to be voted upon under New Business

**Highway Superintendent Stowell** – asked again if there was anything the Board could do to eliminate cul-de-sacs they are a huge burden on the tax payer. They have to use special equipment, yards get damaged and after about 6 inches of snow they have to haul it out of the area. He thought the issues were answered several years ago but now the Meadows have one in their latest Phase of their subdivision. He asked for help in eliminating them. Engineer Britton will be meeting with the Planning Board and will discuss the issue then. Supervisor Maerten said that it is the Town's duty to make sure that the Town can operate in the most efficient way possible.

**Assessor Coughlin** reported that the Board of Assessment Review did have two hearings scheduled for today. First Niagara Bank and Tan Tara Golf Course have requested that there assessments be lowered to one fifth their current assessment. They did not show up for their appointment so the Board denied their request. They may be filling under Article 7 for a review. Once they do file for Chapter 7 the Town is required to provide an appraisal. The cost of the appraisals is approximately \$2,500.00 apiece.

#### **RESOLUTION 82 - 16**

### AUTHORIZATION TO HAVE AN APPRAISAL IF NEEDED

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED Ayes 5 Maerten, Leible, Ostrowski, Fischer, Jarvis Navs 0

Resolved to authorize the expenditure of \$5,000.00 for appraisals for First Niagara and/or Tan Tara Golf Course for the review of their assessments if they file for Article 7.

## **NEW BUSINESS**

**Attorney Joerg** addressed the public comments regarding the roof mounted solar panels that were included in the moratorium. The purpose for including them is that the current code does not address the integrity of the roofs to support the roof panels.

### **RESOLUTION 83 - 16**

#### SIX MONTH MORATORIUM ON INSTALLATIONS OF SOLAR PANELS

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED Ayes 5 Maerten, Leible, Ostrowski, Fischer, Jarvis Nays 0

WHEREAS, on June 4, 1996 By Local Law No. 1 of 1996 the Town of Pendleton enacted the Code of the Town of Pendleton. Such Code of the Town of Pendleton was enacted in accordance with Subdivision 3 of § 20 of the Municipal Home Rule Law, the local laws, ordinances and certain resolutions of the Town of Pendleton, as codified by General Code Publishers Corp., and consisting of Chapters 1 through 247, together with an Appendix;

**WHEREAS**, the Town of Pendleton regulates land use, air light and view use through the Code of the Town Of Pendleton;

**WHEREAS**, historically, solar panel ordinances enacted by local governments tended to regulate these uses for aesthetic and safety reasons. However, with New York's newly adopted policy and law on net-metering, which in February 2009 changed the tariffs of six investor-owned utilities to promote the installation of small-scale renewable energy programs in homes and businesses, and in March 2010 eliminated provisions in the net-metering law that limited incentives of prospective renewable energy installers, the importance of local laws regulating renewable energy has increased substantially.

**WHEREAS**, solar panels could be the source of a private nuisance to the extent that such solar panels substantially and unreasonably interfere with the use and enjoyment of adjoining landowners' property, since the glare from such solar panels could interfere with the use of adjoining lands and driveways of adjoining landowners;

**WHEREAS**, the Town of Pendleton does not have regulations for the installation of roof mounted solar panels, ground mounted solar panels and solar arrays/farms;

**WHEREAS**, the Town of Pendleton Planning Board has begun reviewing various possible amendments to the existing Code of the Town of Pendleton to address these uses;

**WHEREAS**, the Town of Pendleton Planning Board needs time to update these regulations and is recommending that the Town of Pendleton adopt a Moratorium while the Town of Pendleton Planning Board reviews various possible amendments to the Code of the Town of Pendleton and such amendments are being developed and updated;

**WHEREAS**, the Town of Pendleton has introduced a proposed Local Law entitled "Amendment to the Code of the Town of Pendleton Placing a Six Month Moratorium on Roof Mounted Solar Panels, Ground Mounted Solar Panels and Solar Arrays/Farms Installations Within the Town" and presented a copy to each member of the Board;

**WHEREAS**, the Pendleton Town Board has scheduled a public hearing on the proposed Local Law for July 11, 2016 at 7:00 P.M. to receive comments from the public;

**NOW THEREFORE BE IT RESOLVED** that the Town Board for the Town of Pendleton shall conduct a Public Hearing on **Local Law #1 of the year 2016**, entitled "Amendment to the Code of the Town of Pendleton Placing a Six Month Moratorium on Roof Mounted Solar Panels, Ground Mounted Solar Panels and Solar Arrays/Farms Installations Within the Town", such Local Law shall read as follows:

**SECTION 1. TITLE** 

This Law shall be known as Local Law No. 1 of the Year 2016 entitled "Amendment to the Code of the Town of Pendleton Placing a Six Month Moratorium on Roof Mounted Solar Panels, Ground Mounted Solar Panels and Solar Arrays/Farms Installations within the Town". SECTION 2. PURPOSE

The purpose of this local law is to amend the Code of the Town of Pendleton to place a six [6] month moratorium on the processing, permitting and/or construction of Roof Mounted

Solar Panels, Ground Mounted Solar Panels and Solar Arrays/Farms Installations Within the Town and thereby to allow time for the drafting and adoption of amendments to the Code of the Town of Pendleton affecting these types of uses. This amendment, among other things, will amend the location where Roof Mounted Solar Panels, Ground Mounted Solar Panels and Solar Arrays/Farms Installations may be allowed within the Town; require that solar energy equipment be installed by "qualified solar installers' and regulate the handling and disposal of solar storage batteries; regulate the distance that a solar energy collector can extend above a roof; regulate the percentage of the roof area that can be covered by solar energy collectors; and such other regulations as may be necessary to promote and preserve the health, safety and welfare of the Town of Pendleton and its citizens.

## SECTION 3. AMENDMENT OF PRIOR LAW

## 1. The Code of the Town of Pendleton is further amended as follows:

"For the period commencing on the effective date of this Local Law No. 1 of the Year 2016 and for six [6] months thereafter, there shall be a moratorium on the processing, approval, and/or construction of ground mounted solar panels and solar farms within the Town of Pendleton. During this Moratorium, the Town of Pendleton Planning Board, assisted by the Town Engineer, will draft these new regulations for presentation to the Town of Pendleton Board for potential adoption, and periodic reports on the drafting of these regulations will be given to the Town of Pendleton Board to illustrate progress and to receive input from the Town of Pendleton Board."

## **SECTION 4. SEVERABILITY**

If any portion, subsection, sentence, clause phrase or portion thereof of this Local Law is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

## SECTION 5. WHEN EFFECTIVE

This Local Law shall become effective immediately upon its filing in the office of the Secretary of State. On enactment of this Local Law, the Moratorium shall remain in effect for a six [6] month time period commencing with its effective date. This six [6] month time period may be extended by the Town Board by adoption of a resolution for this purpose.

## SECTION 6. GRANDFATHER CLAUSE

The enactment of this Moratorium, will affect any new application received on or after June 13, 2016. Any application received prior to this date will be "grandfathered" from this Moratorium and will be processed under the existing regulations. Any application received on or after this date will not be processed and no approvals or permits will be issued.

This Moratorium will not affect or eliminate the requirement for any necessary repairs needed to be made to any existing Roof Mounted Solar Panels, Ground Mounted Solar Panels and Solar Arrays/Farms Installations. However, existing Roof Mounted Solar Panels, Ground Mounted Solar Panels and Solar Arrays/Farms Installations that need to be modified in such a way that would require a permit and/or approval from the Town will be included under this Moratorium.

#### **RESOLUTION 84 - 16**

# REQUEST FOR CODE CHANGE RELATED TO SOLAR PANELS TO BE FORWARDED TO THE PLANNING BOARD

Motion by Councilman Leible, seconded by Councilwoman Jarvis, the following resolution was

ADOPTED Ayes 5 Maerten, Leible, Ostrowski, Fischer, Jarvis

Nays 0

Resolved to forward to the Planning Board a formal request to review and propose changes to sections of the Town Code relating to the placement and use of solar panels both in structures and free standing.

Supervisor Maerten gave a brief review regarding the Rails to Trails grant. The Town Board has tried other alternatives for the Town Trails but would like to proceed with the original application to complete the Town Trail from Meyer Road to Townline Road. He has met with the DOT, Niagara County, the Highway Department, and C & S Engineers to try to find alternate routes. The alternate routes impacted too many residences along Meyer Road or Feigle Road and the Lockport Road alternative with the cantilever bridge was much more costly. He asked for a resolution for C & S Engineers to proceed with the original application for the grants. Councilman Fischer disagrees and would like to see the Town use the Lockport Road alternative. He felt the Town could look for money in the future for the cantilever bridge. A member of the Tonawanda Sportsman's Club said that the DOT was against the route for safety reasons and asked what has changed. Supervisor Maerten said that the last indication from the DOT was that this route was not a problem. Someone asked if the Lockport Road extension was built and someone was hurt on the bridge who would be liable and he felt the Meyer Road to Townline Road was safer. Someone asked how much it was going to cost the Town for their portion of the grant. He was told that it was within the budget outlined in the original awarding of the grant. The Supervisor thought it was about \$150, 000.00.

### **RESOLUTION 85 - 16**

# AUTHORIZE C & S ENGINEERS TO PROCEED WITH ORIGINAL TRAIL AS PROPOSED IN THE ORIGINAL GRANT FOR MEYER ROAD TO TOWNLINE ROAD

Motion by Councilman Leible, seconded by Councilman Ostrowski, the following resolution was

ADOPTED Ayes 4 Maerten, Leible, Ostrowski, Jarvis

Nays 1 Fischer

Resolved to notify C & S Engineer's to move forward with the original plans for the Town's Trail continuation from Meyer Road to Townline Road.

Supervisor Maerten updated everyone on the Health Care Consortium. It is an ongoing effort of many of the Municipalities in Niagara County. At this time he cannot say that it will save the Town any money but in order to continue the effort of collecting the information needed, including discussions with the various unions, the Town needs to commit to spend \$220.00 per quarter for up to one year.

### **RESOLUTION 86 - 16**

# CONTINUE THE COMMITMENT FOR THE HEALTHCARE CONSORTIUM FOR \$220.00/QUARTER FOR UP TO ONE YEAR

Motion by Councilwoman Jarvis, seconded by Councilman Leible, the following resolution was

ADOPTED Ayes 4 Maerten, Leible, Fischer, Ostrowski, Jarvis

Nays 0

Resolved to continue the commitment with the Healthcare Consortium for \$220.00 per quarter for the Town's share for the continued cost for the consultants for up to one year.

Clerk Pienta reported that 2 home owners from the Ridgeview subdivision asked if the residents themselves could replace the sign that is located at their Bear Ridge Road entrance. She was not sure where to direct the question to. Supervisor Maerten asked Highway Superintendent Stowell to discuss it with the residents and Attorney Joerg and bring it back to the Board at a future work session.

#### RESOLUTION 87 - 16

### ACKNOWLEDGE COURT AUDIT

Motion by Councilman Leible, seconded by Councilwoman Jarvis, the following resolution was ADOPTED: Ayes 5 Maerten, Leible, Ostrowski, Fischer, Jarvis Nays 0

Resolved and acknowledge that the audits for the year of 2015 for the Honorable Judge Maziarz and the Honorable Timothy Murphy have been conducted, the records have been found in good order and the audits are on file in the Town Clerk Office.

Supervisor Maerten explained that with the Assessor's Clerk recent resignation this gives the Town an opportunity to have an employee train in the various departments to cover during busy times or vacations. The money in the budget for the Assessor's Clerk can be used for this position for the remainder of this year. Five candidates were interviewed and the committee's recommendation is to hire Stephanie Chase of Oakwood Drive.

### **RESOLUTION 88 - 16**

## HIRE NEW EMPLOYEE

Motion by Councilman Leible, seconded by Councilman Ostrowski, the following resolution was

ADOPTED: Ayes 5 Maerten, Leible, Ostrowski, Fischer, Jarvis Nays 0

Resolve to hire Stephanie Chase as a part-time clerk for the Assessor's Office, Town Clerk's Office and the Building Department.

## **PUBLIC REMARKS/COMMENTS**

A resident asked if the plans for the alternative routes for the trail were on the website – they were not but the plans were available at the Town Hall

She also wanted to express her concern stating that the Town's trail should continue to support the motorized vehicles and should not meet up with the State's Trail since motorized vehicles are not allowed on the State's Trail

Asked whether subdivisions own the signs or if the Town owns them – it is believed that the Town owns them but it is in Jeff's hands for now

A resident asked if First Niagara has asked for a reduction previously – they have but the time has expired on the previous determination so they are entitled to request another one

Paula Hargreaves from the Pendleton Action Team reported that they continue their fight with the compressor location. Recently they received a draft legislation that Senator Ortt is proposing regarding the location and how it relates to school property. They have met with doctors from Albany and they spoke about the emissions from the compressors

traveling up to 10 miles away. The Cambria compressor is closer to Starpoint than the 10 miles. The first draft from Senator Ortt is for only 2.5 miles from school property but the group is hoping to get that distance increased. She also reported that they have come across a report that was previously filed by the Empire Pipeline Inc. The report states that the gas line had lost 108,814 dekatherms of gas last year. She said that lost gas could heat her home for 1,889 years. They have asked for the various agencies to include the lost gas information and the impact the proposed compressor could have on the Town of Pendleton. The group still welcomes anyone that would like to volunteer and join their group.

A resident asked why the Tonawanda Sportsman Club shooting schedule was no longer on the Town's website. Supervisor Maerten explained that it was being handled in litigation so the Town will not be posting the schedule.

### **BOARD MEMBERS DISCUSSION**

A work session was scheduled for June 27th at 7:00 P.M.

Motion by Councilman Leible, seconded by Councilwoman Jarvis to adjourn to Executive Session for negotiations with Attorney Claude Joerg and Attorney Jim Schmitt and second Executive Session for personnel at 8:20 P.M. Motion carried.

Motion by Councilman Leible, seconded by Councilman Fischer, to include Highway Superintendent Stowell for the contractual portion of the Executive Session. Motion carried.

Motion by Councilman Leible, seconded by Councilman Fischer to adjourn from the Executive Session 10:10 P.M. and resume the Regular Meeting. Motion carried.

The Town Board had been working on a manual for town employees. Most of the rules from the previous handbook will still be in place but there were several items added to the Manual. The new manual will be distributed to all employees that are not a member of the Teamsters Union or part of the Court personnel.

#### RESOLUTION 89 – 16

## **TOWN EMPLOYEE MANUAL**

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 5 Maerten, Leible, Ostrowski, Fischer, Jarvis Navs 0

Resolved to approve the updated Employee Manual and distribute to all of the non-union employees.

Motion by Councilman Leible, seconded by Councilwoman Jarvis to adjourn from the Regular Meeting at 10:25 P.M. Motion passed.

Terry J. Pienta, Town Clerk