

TOWN OF PENDLETON
Work Session
March 27, 2017

A work session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, N.Y. on the 27th day of March 2017. The meeting was scheduled for 7:00 P.M.

Supervisor Maerten opened the meeting at 7:05 P.M.

Supervisor Maerten, Councilman Fischer, Councilman Ostrowski, Councilman Leible were present. Councilwoman Jarvis was absent. Also present:

Terry Pienta – Town Clerk
Claude Joerg – Attorney
Kelli Coughlin – Assessor
Wolfgang Buechler – Board of Appeals
Tim Masters – Bldg Department
Mark Walter – Fire Chief
Jim Argo – Water-Sewer Superintendent

There were approximately 12 residents in attendance.

Several residents from Meadowbrook Ct. neighborhood reported several issues with a home that is under construction. They asked if the Town Board can resolve any of their issues.

- The home has been under construction for two years
- The Tyvek wrapping is loose and sounds like an airport runway in the wind
- The lot is unkempt
- The dirt pile is dangerous, children play around there and the cars can't see them
- Area property being devalued

Supervisor Maerten and Building Inspector Masters will be meeting with the builder in the next week or two. He also spoke with the Administrative Assistant to the Planning Board and they have discussed a few ideas and considerations for the future. He thanked the people for coming out to share their concerns with the Board.

Councilman Ostrowski received three quotes from various companies for defibrillators. One company he received a quote for is the same company that Wendelville Fire Company uses. The prices ranged from \$3,352.00 to \$3,858.00. He will review the estimates and come back to the Board with his recommendation next month. He also discussed with the Board to consider issuing picture ID's for all employees and to include the various Board and committees members. He will get some additional information and report back to the Board next month.

Building Inspector Tim Masters asked the Town Board if they would consider digitizing the Town's logo. He has been updating forms in the department and a digitized logo would look more professional than what is being used now. He received a quote for \$275.00. He also had an estimate to redesign the logo and incorporate it into a new one. He also discussed with the Board a new software program for the Building Department. The current system that the department has does not track building permits that have been issued. They are extremely limited with their current system that was designed by a building inspector that is semi-retired. He has been in touch with Business Automated Systems (BAS) and reviewed their software program. He had a proposal for the two modules that he would like to consider purchasing. The modules he would like to start off with are for Building Permits and one for Contractors Licenses. The first year cost for installation would be \$5,880.00 with an annual fee of \$1200.00 (\$600.00 each) for both the modules. There are more modules to add in the future. Supervisor Maerten said that this software was not budgeted in 2017 but he will talk with Budget Director Don Bergman to see if there would be funds available this year or if it should wait for next year's budget.

Clerk Pienta asked the Board to renew the agreement with Dore Landscaping for the Town Hall landscaping service for 2017.

RESOLUTION 76 – 17

CONTINUE WITH LANDSCAPE SERVICE

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED Ayes 4 Maerten, Leible, Fischer, Ostrowski
 Nays 0

Resolved to continue the landscape service for 2017 with Dore Landscaping not to exceed \$2,980.00 for the season.

Supervisor Maerten clarified an issue regarding the Local Law that was passed on March 13th regarding alternate members for the Board of Appeals and the Planning Board. It was discussed at the March 13th meeting that there would not be an additional cost to the Town if an alternate member was needed at a meeting. The alternate member would be paid in addition to the regular board members and the cost would have to be budgeted for. Wolfgang Buechler, Chairman of the Board of Appeals asked the Board to consider the required training that regular members take for an alternate member if the Board reappoints the individual.

Supervisor Maerten updated everyone regarding the Community Center Committee. The committee has worked on trying to incorporate all the various organizations in Town and their needs. The last printout of the building ended up being about 15,000 square feet. There were many concerns about the cost of maintaining the building such as heat and electric. He said that the Town needs to prioritize the needs of the Town. Several items up for discussion were:

- Courts – larger area, privacy and security
- Convert current Court into a large community room which would help the Seniors and the Vets
- Build a Community Center detached from the Town Hall

RESOLUTION 77 – 17

DRAIN THE ICE RINK

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED Ayes 4 Maerten, Leible, Fischer, Ostrowski
 Nays 0

Resolved to authorize the Water-Sewer Superintendent Argo to drain the ice rink for the season.

Motion by Councilman Leible, second by Councilman Fischer to adjourn to Executive Session to discuss personnel with the Town Attorney at 8:05 P.M.

Motion by Councilman Fischer, seconded by Councilman Leible to adjourn from Executive Session and the Work Session at 8:35 P.M. Motion carried.

Terry J. Pienta, Town Clerk