

TOWN OF PENDLETON
Work Session
November 27, 2017

A work session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, N.Y. on the 27th day of November 2017. The meeting was scheduled for 7:00 P.M.

Supervisor Maerten opened the meeting at 7:02 P.M.

Supervisor Maerten, Councilman Fischer, Councilman Ostrowski, Councilman Leible, Councilwoman Jarvis were present. Also present:

Terry Pienta – Town Clerk
Claude Joerg – Attorney
Tim Masters – Bldg. Department
Jeff Stowell – Highway Superintendent
Jim Argo – Water-Sewer Superintendent

There were approximately ten residents in attendance.

Supervisor Maerten reported that the Town is running low on the 64 gallon recycling totes. A minimum order of 54 recycling totes is required to reorder. Using the National Joint Purchasing Agreement he received a quote for \$3,636.12.

RESOLUTION 195 – 17

AUTHORIZATION TO PURCHASE ADDITIONAL RECYCLING TOTES

Motion by Councilman Fischer, seconded by Councilman Leible, he following resolution was ADOPTED Ayes 5 Maerten, Leible, Fischer, Jarvis, Ostrowski
Nays 0

Resolved to authorize the purchase of 64 gallon recycling totes for \$3,636.12 as a member of National Joint Purchasing Agreement for a minimum order of 54 totes

Supervisor Maerten discussed with the Board a project to consider for the Greenway Fund Grant. He said that the Fire Company is in the process of selling the property that is located across from the current Fire Hall on Tonawanda Creek Road. The property is located across from the canal and could be used for recreational use or possibly to rent out the shelter. The Greenway Fund Grant is 80%/20% funding. Jim Sobczyk brought to the Boards attention that the area where the property is located was designated for green space in the Town's Comprehensive plan so providing green space would follow the Town's plan and the Greenway's initiative. Supervisor Maerten asked the Board to think about possible uses for the property and he will also reach out to the Grant writers.

Charles Langlois, Recreation Director reported that the Recreation Committee has reviewed the cost to the Town for the summer recreation program. The cost of the program was a little less than \$49,000.00. They discussed raising the fee for the six week program and the swim program. The field trips would remain the same. The suggested fees were to increase the residence fee from \$30.00 to \$45.00, nonresident fee from \$190.00 to \$225.00 and the swim portion of the program from \$20.00 to \$25.00. He also pointed out that the number of children who sign up increases that would increase the number of counselors that are needed. Minimum wage goes up annually so the Town's cost continually rises. The fees collected do not cover the costs of the program but help with the annual increases.

Councilman Leible suggested that the program limit the age to 12 years old. There were a lot of problems with a few of the older kids bullying the directors and the Sheriff's had to be called last year.

RESOLUTION 196 – 17

APPROVE RECREATION FEE INCREASES AND HAVE AN AGE LIMIT OF 12 YEARS OLD

Motion by Councilman Leible, seconded by Councilman Fischer, he following resolution was ADOPTED Ayes 5 Maerten, Leible, Fischer, Jarvis, Ostrowski
Nays 0

Resolved to approve the increase of fees for the Summer Recreation program and to limit the age to 12 years old. Fees approved:

	Previous	Approved
Residents	\$30.00	\$45.00
Non residents	\$190.00	\$225.00
Swim Program	\$20.00	\$25.00

Councilman Ostrowski reported that the Planning Board recently approved an addition for the new owners of Uncle G's. The neighbors along Washington Street have several concerns for the area. The parking has gotten out of hand in the past. People park their vehicles in front of driveways, sit on the grass in the front of the properties, and because the road is so narrow that when cars are parked along the side of the road home owners cannot back out of their driveways. The people from the area would like an ordinance in place so when a Sheriff is called he will be able to write out a ticket for the violation per Town Code. The Sheriff has reported that the current signs posted along the road are not enforceable because the Town of Pendleton does not have an ordinance in place. The Town Attorney will work with Superintendent Stowell and Building Inspector Tim Masters to address the parking issue and Attorney Joerg will draft an ordinance to present at a Public Hearing.

Supervisor Maerten asked for authorization for Public Work's employee Julie Wurzer to temporarily work extra hours for cross training in the Town Clerk's Office. If it becomes a more permanent position she could be named Deputy Town Clerk which would allow for the additional hours.

RESOLUTION 197 - 17

AUTHORIZE ADDITIONAL HOURS FOR JULIE WURZER TO WORK IN THE TOWN CLERK'S OFFICE

Motion by Councilman Leible, seconded by Councilman Fischer, he following resolution was
ADOPTED Ayes 5 Maerten, Leible, Fischer, Jarvis, Ostrowski
Nays 0

Resolved authorize Public Work's employee Julie Wurzer to temporarily work extra hours for cross training in the Town Clerk's Office.

RESOLUTION 198 - 17

AUTHORIZE THE PURCHASE OF SOFTWARE FOR THE BUILDING DEPARTMENT

Motion by Councilman Leible, seconded by Councilman Ostrowski, he following resolution was

ADOPTED Ayes 5 Maerten, Leible, Fischer, Jarvis, Ostrowski
Nays 0

Resolved to authorize Building Inspector Tim Masters to purchase software from Business Automated Systems (BAS) for \$5,880.00.

RESOLUTION 199 - 17

SET PRICE FOR PENDLETON PINS

Motion by Councilman Leible, seconded by Councilman Ostrowski, he following resolution was

ADOPTED Ayes 5 Maerten, Leible, Fischer, Jarvis, Ostrowski
Nays 0

Resolved to set the price of the of the new Pendleton Logo pins to \$4.00 per pin.

The Board had a brief discussion regarding lighting for the Park. LED lights can be placed on existing poles and the Town would pay for the actual cost of usage. If the Town wanted to place the lights in different locations the Town would be required to pay for the cost and the installation of them.

The Board also briefly discussed Starpoint's request for an additional light at a service road on the west end of the property. Attorney Joerg said that the Town is not involved with maintaining their parking lot but if the Town should consider having a light installed it may open up the Town to a liability. If the lights are installed in the right-of-way the Town would be responsible for the maintenance.

Motion by Councilman Leible, seconded by Councilman Ostrowski to adjourn at 8:10 P.M.
Motion carried.