



"Transforming the way government works"

661 Plank Road • Clifton Park • New York • 12065 • Phone 518-371-6869 • Fax 518-371-8207

11/1/2018

TOWN OF PENDLETON

IPS SYSTEM QUOTATION

SOFTWARE/SERVICES:

1 Workstation

IPS System:	\$500	
Additional License (\$500/license)		
Implementation Services:		
System Configuration	\$N/C	
Total Software/Services:		\$500
Increase in Annual Support & Maintenance Fee: (\$300/license. See Note #1)		\$300
Total 1 st Year Cost:		\$800

Approved by:

Name

Signature

Title

Date



Requirements (Database Host)

Computers with unsupported operating systems, database engines, less processing power, RAM, and/or storage capacity than specified below will not run the software effectively. Current Windows updates must be downloaded and installed on all workstations prior to the installation and training. Networks should be configured and installed by qualified network engineers and must be fully operational prior to installation of BAS software.

BAS reserves the right not to install software on systems not meeting these requirements.

	Minimum (1-20 Users)	Optimal (20+ Users)
Operating System	Windows 7 - 10, Windows Server 2008R2 - 2016 ¹	
Database Backend	Microsoft SQL Server 2008R2 - 2016 Express ²	Microsoft SQL Server 2008R2 - 2016 Standard ²
Processor	2+ GHz	2+ GHz Multi-Core
Memory	8 GB	16 GB
Local Storage	20 GB ³	50 GB ³
Backup Storage	10 GB ⁴	30 GB ⁴
Internet Access	Required for downloading software updates, email support, and web-based technical support ⁵	

Notes

1. If for any reason the Windows operating system that is installed causes BAS software to malfunction (e.g. premature major OS update; corrupted, infected, or unstable OS), BAS reserves the right to request an operating system rollback or reinstall.
2. The highest supported SQL Server version for the Utility Billing application is 2008R2.
3. Depending on the volume of transactions within the application, storage space in excess of the requirements may be necessary over time.
4. A device capable of performing a backup of the complete database and application software must be installed and configured before installation of BAS products. Clients are responsible for ensuring that backup procedures are implemented and followed on a regular basis. Storage space in excess of the requirements may be necessary depending on the desired retention period and growth of the database over time.
5. BAS utilizes remote connection technology for off-site support; no 3rd party communications software is needed. If a client cannot provide BAS with Internet access, our customer support staff will be limited in its ability to diagnose/resolve technical issues or problems. If this should occur, BAS may need to go on-site to resolve any such problem which would be a billable service that would require prior authorization by the client.



Requirements (Workstations)

Computers with unsupported operating systems, database engines, less processing power, RAM, and/or storage capacity than specified below will not run the software effectively. Current Windows updates must be downloaded and installed on all workstations prior to the installation and training. Networks should be configured and installed by qualified network engineers and must be fully operational prior to installation of BAS software.

BAS reserves the right not to install software on systems not meeting these requirements.

	Minimum	Optimal
Operating System	Windows 7 - 10 ¹	
Processor	2+ GHz	2+ GHz Multi-Core
Memory	4 GB	8 GB
Local Storage	2 GB	
Printer	Laser or Inkjet Printer ²	
Internet Access	Required for downloading software updates, email support, and web-based technical support ³	

Notes

1. If for any reason the Windows operating system that is installed causes BAS software to malfunction (e.g. premature major OS update; corrupted, infected, or unstable OS), BAS reserves the right to request an operating system rollback or reinstall.
2. Forms and reports will be printed to a local or network laser/inkjet printer as stated in the BAS proposal.
3. BAS utilizes remote connection technology for off-site support; no 3rd party communications software is needed. If a client cannot provide BAS with Internet access, our customer support staff will be limited in its ability to diagnose/resolve technical issues or problems. If this should occur, BAS may need to go on-site to resolve any such problem which would be a billable service that would require prior authorization by the client.



Requirements Signoff

Yes, I have reviewed the minimum hardware specifications for the relevant system.

Yes, I certify that all the machines are compatible with the minimum hardware requirements.

Municipality:		
# Workstations:		
Network:	Microsoft Active Directory Other:	Peer-to-Peer
Backup Media:	External HDD Cloud	Tape Other:

Hardware / Network Technician

Name:	
Phone #:	
Email:	

TITLE

SIGNATURE

DATE

Please email the completed document to support@basgov.com or fax to (518) 371-8207.



Clerk Licensing Software & Services

1. The Annual Software Support & Maintenance fee includes any State mandated changes or other enhancements as well as unlimited telephone support and remote assistance (which is available 24/7, including holidays).
2. System configuration, installation and training hours are invoiced at our standard rate of \$1200/day. Training will be conducted at your location, unless otherwise instructed. Travel expenses includes, but is not limited to, personal vehicle transportation at the Federal/State Mileage Rate; train/air fare; lodging; parking; tolls and per diem meal expenses.
3. The BAS professional rate for consulting, systems analysis, custom software development or technical support is \$175 per hour; estimates will be provided in advance for client approval before this type of work would be initiated.
4. Installation support and training is normally completed within approximately 30-60 days after receipt of a confirmed order; however, the actual schedule is dependent on receiving confirmation that the client's computer system meets the BAS Windows Software Hardware/Network Guidelines. Note: If systems analysis and/or software customization is required to meet client specific requirements, a mutually acceptable implementation schedule will be developed.
5. If data conversion from an existing system is needed, a separate cost estimate will be provided after the specific requirements have been determined.
6. To upgrade from single-user to a network version or to add additional workstations, please call for pricing.
7. Internet Access is required for downloading software updates, email support and web-based technical support. BAS utilizes remote connection technology for off-site support; no 3rd party communications software is needed.
8. To order the software, a 50% down payment is needed along with a signed purchase order or letter of commitment. Progress payments will be invoiced as the software is installed and services are rendered.



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TOWN OF PENDLETON

IPS SYSTEM QUOTATION

SOFTWARE/SERVICES:

COST:

IPS System

\$1,200

Software Training

(8 hours training can be a combination of onsite or via webinar)

Total Software/Services:

\$1,200

* Please see Note #2 on the next page.

Approved by:

Name

Signature

Title

Date

Confidential

This quote is valid for 30 days.



IPS Software & Services

1. The Annual Software Support & Maintenance fee includes any State mandated changes or other enhancements as well as unlimited telephone support and remote assistance (which is available 24/7, including holidays).
2. System configuration, installation and training hours are invoiced at our standard rate of \$1200/day. Training will be conducted at your location, unless otherwise instructed. Travel expenses includes, but is not limited to, personal vehicle transportation at the Federal/State Mileage Rate; train/air fare; lodging; parking; tolls and per diem meal expenses.
3. The BAS professional rate for consulting, systems analysis, custom software development or technical support is \$175 per hour; estimates will be provided in advance for client approval before this type of work would be initiated.
4. Implementation services include system configuration which is the custom setup (at BAS) of the software including the various permits and/or inspection types, the forms required (e.g. CO, CC, violations), etc.; If the amount of setup work required exceeds the estimate it will be billed at our standard rates.
5. Our proposal assumes that your municipality is using the NYS Real Property System and that the RPSV4 assessment data will be on the same computer/network as the BAS property software; if this is not the case, a custom interface will be required for which estimates will be provided.
6. Installation support and training is normally completed within approximately 30-60 days after receipt of a confirmed order; however, the actual schedule is dependent on receiving confirmation that the client's computer system meets the BAS Windows Software Hardware/Network Guidelines. Note: If systems analysis and/or software customization is required to meet client specific requirements, a mutually acceptable implementation schedule will be developed.
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