

**TOWN OF PENDLETON**  
June 11, 2018

A regular meeting of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on the 11<sup>th</sup> day of June, 2018 at 7:00 pm.

**REGULAR MEETING**

Supervisor Maerten called the meeting to order at 7:45 pm after completion of the Work Session.

Supervisor Maerten read the invocation and the salute to the flag.

Roll Call:

Supervisor Maerten	Present
Councilman Fischer	Present
Councilman Graham	Present
Councilman Leible	Present
Councilman Ostrowski	Present

Also present:

Deborah Maurer – Town Clerk  
Claude Joerg – Town Attorney  
Kelli Coughlin – Assessor  
Jim Argo – Water/Sewer Superintendent  
Craig Walter – Deputy Highway Superintendent  
Dave Britton - Town Engineer  
Don Bergman – Budget Officer

There were 9 residents in attendance.

**ADDITIONS OR DELETIONS TO THE AGENDA**

Items to be added to the agenda:

- Park security
- Summer help at Highway Garage
- Locking of park gates

**COMMUNICATIONS**

Town Clerk Maurer informed the Board of the following upcoming events:

- Niagara County Industrial Development Agency – Free Business Workshop
  - Wednesday, June 27<sup>th</sup> at Town Hall, 9:30 – 10:30 am
- Assemblyman Ray Walter – Mobile Office Hours
  - 2<sup>nd</sup> Wednesday of every month at Town Hall, 11:00 am – 1:00 pm
- Assemblyman Ray Walter’s 2018 Annual Christmas in July Toy Drive
  - Benefits Children’s Hospital
  - Bin will be in Town Hall until mid-July
  - New and unwrapped toys accepted
- Community Blood Drive “United We Give”
  - August 14<sup>th</sup> at Town Hall, 1:00 – 6:30 pm

**PUBLIC REMARKS/COMMENTS ON AGENDA ITEMS**

A resident asked for clarification on the All-Inclusive Playground Grant listed on the agenda. She also stated that she was pleased with the extra speed enforcement in the town recently. There were no other public remarks or comments on the agenda items.

## ROUTINE BUSINESS

### RESOLUTION 116-18

#### APPROVAL OF MINUTES

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved that the minutes of the Regular Meeting on May 14, 2018 be approved as submitted by the Town Clerk.

**Supervisor Maerten** reported the total expenditures that were authorized and paid in the month of April:

General Fund	\$	113,582.21
Highway	\$	182,108.80
Water	\$	21,657.37
Sewer	\$	68,305.38
Refuse	\$	35,449.41

## OTHER REPORTS

**Supervisor Maerten** also reported that the tax collected for April 2018 was \$120,877.39. This is an increase of \$2,990.31 when compared with April 2017. The year to date received is \$501,088.60 which is a decrease of \$166.25 from 2017.

**Councilman Leible** reported that Pro-Star is coming back to fix the bird netting in the park. The fireworks are in place for the Fourth of July celebration. He is waiting for the insurance certificate from Pyrotechnico. Councilman Leible also stated that he would like to start locking the gates at the park. He recommends that they are only opened for Town functions. It is a safety hazard to have children on the playground with vehicles driving around in the park.

**Councilman Fischer** read the Highway report submitted from Superintendent Stowell. During the month of May, the Highway Department chipped brush, worked on park drainage, mowed and weed-whacked the parks and cemeteries, maintained the ball diamonds and used the street sweeper in the subdivisions. They also worked on the ditches on Oakwood Drive and Meyer Road and prepared the Old Garage for the Boy Scouts Eagle Project. He also reported that they shared services with the Town of Wheatfield and Niagara County.

**Councilman Ostrowski** reported that the Summer Recreation Program has 226 children enrolled already and they have hired 24 employees. Central Niagara Baseball & Softball Association (CNBSA) will be sending a check, in the amount of \$1,360.00, to the Town for the non-resident fees for use of the fields.

**Councilman Graham** read the Building Department's monthly report submitted by Building Inspector Masters who was on vacation. The report states that in the month of May they had issued 59 building permits and 22 contractor licenses. They completed 30 visual inspections on various projects and sent nine violations. There are still 20 outstanding violations. In the report, Building Inspector Master also reported that there was a jump in permits and that they have been busy doing inspections. Councilman Graham also stated that he spoke with union steward Aaron Bair regarding a Drug and Alcohol policy to be implemented for Town employees. Councilman Graham, Councilman Fischer and Mr. Bair will be heading this project.

**Attorney Joerg** did not have anything to report.

**Engineer Britton** did not have anything to report.

## DEPARTMENT HEADS

**Water-Sewer Superintendent Jim Argo** read the Water-Sewer Department report for May. The Sewer Department had 24 regular and eight overtime sewer calls. They repaired three pressure sewer brakes, updated one total and three partial grinder pumps. Seven sold home

compliance inspections were completed, previous sewer and water repairs were seeded, and 47 underground utility stakeouts were completed as well as monthly inspections on 15 duplex tanks. The Water Department installed two new home meters, completed four final water readings, repaired five fire hydrants and repaired two water curb boxes. Three sewer water open trench inspections were completed along with miscellaneous work at Town Hall. Supervisor Maerten asked for an update on the generator purchase. Superintendent Argo and Engineer Britton explained that they are still working on this and expect to have it ready to go to bid by next month.

**Assessor Coughlin** reported that 11 petitions were filed on Grievance Day. The Board of Assessment Review lowered three assessments. She will have to make adjustments to the tentative rolls for these three assessments. The final roll is due to the county by June 15<sup>th</sup>. Assessor Coughlin also stated that she viewed three State videos regarding upcoming changes to the Enhanced STAR Exemption Program. All applicants for this program will have to be on the income verification program. She has also compared her tax roll to the census list. There are some homes listed on the census list as multi-family homes that she does not have listed the same way. She and Building Inspector Masters will look into this.

## **NEW BUSINESS**

The following agenda item was tabled until the next Work Session:

1. Disposal of Broken CRT Devices

The following agenda items were resolved at the Work Session that preceded this meeting:

2. Town Logo Decals
3. BAS Software – Complaint/Violation Tracking Software
4. BAS Software – FOIL System
5. Shared Services – Niagara County IT
6. TAP Grant

### **RESOLUTION 117-18**

#### **SPEED ENFORCEMENT**

Motion by Councilman Fischer, seconded by Councilman Graham, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Abstained 1 Ostrowski

Resolved to schedule up to five 4-hour shifts, at \$250.00 per shift, to be scheduled between June 11 and July 9, 2018, in coordination with the Niagara County Sheriff's Office (NCSO).

### **RESOLUTION 118-18**

#### **WENDELVILLE FIRE COMPANY – NEW MEMBERS**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to accept Eric Comins, Stephen Matisz, Jonathon Welka and Louis Chiavetia as new members to the Wendelville Fire Company.

Supervisor Maerten spoke about the \$30,000.00 allocation for the purchase of a merry-go-round for the all-inclusive playground. This equipment is the first of its kind. Pendleton will be the first park to have this equipment. The cost is approximately \$53,000.00. Mason's Mission Foundation will make up the difference after the \$30,000.00 allocation from the State. This is a consortium bid item so it does not require three bids.

### **RESOLUTION 119-18**

#### **ALL-INCLUSIVE PLAYGROUND ALLOCATION FOR MERRY-GO-ROUND**

Motion by Councilman Leible, seconded by Councilman Ostrowski, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to authorize Supervisor Maerten to submit the necessary paperwork to accept the \$30,000.00 allocation from the State and move forward with the purchase of the merry-go-round.

RESOLUTION 120-18

**PARK SECURITY – NEW HIRES**

Motion by Councilman Leible, seconded by Councilman Graham, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to hire Michael Buzzeo, Judy Rudes and Anastasia Nepokroeff for Park Security.

RESOLUTION 121-18

**SUMMER HELP – NEW HIRES**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to hire Anthony Osika and Wyatt Maerten for part time summer help.

RESOLUTION 122-18

**PROHIBIT VEHICLES IN TOWN PARK**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to prohibit vehicles in the Town Park without permission of the Highway Superintendent or the Town Board.

**PUBLIC REMARKS/COMMENTS**

A resident spoke about her recent trip to Seattle where she was able to utilize the bike paths there. They had blinking yellow lights that alert traffic to stop for people in the crosswalk of the trail. The same resident also thanked the Town Clerk for her assistance with various items with the Conservation Board.

Mr. Graves, owner of Craft Coffee House, asked the board to waive the 30-day notice requirement for applying for a liquor license. The Board has the authority to waive the 30-day notice. The Town Clerk must notify the NYS Liquor Authority if the notice is waived.

RESOLUTION 123-18

**CRAFT COFFEE HOUSE LIQUOR LICENSE APPLICATION**

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to waive the 30-day notice requirement for the Craft Coffee House's application for a liquor license.

**BOARD MEMBERS DISCUSSION**

A Work Session was scheduled for June 25, 2018 at 7:00 pm.

Motion by Councilman Leible, seconded by Councilman Graham, to adjourn from the Regular Meeting at 8:20 pm. Motion carried.

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Deborah K. Maurer, Town Clerk