

TOWN OF PENDLETON
Work Session
June 11, 2018

A work session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on June 11, 2018. The meeting was scheduled for 6:00pm.

Supervisor Maerten opened the meeting at 6:09pm.

Supervisor Maerten, Councilman Leible, Councilman Fischer, Councilman Ostrowski, and Councilman Graham were present.

Also present:

Deborah Maurer – Town Clerk
Claude Joerg – Town Attorney
Kelli Coughlin – Assessor
Jim Argo – Water/Sewer Superintendent
Craig Walter – Deputy Highway Superintendent
Dave Britton - Town Engineer
Don Bergman – Budget Officer

There were 8 residents in attendance.

Pendleton Veterans' Association Monument

Members of the Pendleton Veterans' Association (PVA) were in attendance to discuss their plans for the new monument. A discussion ensued regarding the placement of the monument, the timeline of the project and the amount of money that has already been raised by the PVA to fund the project. Questions were brought up about the potential court expansion, the location of the tree that is currently used for the Christmas Tree Lighting ceremony, the anticipated completion date of the project and the work that will be completed by the Highway Department.

RESOLUTION 108-18

PENDLETON VETERANS' ASSOCIATION MONUMENT

Motion by Councilman Leible, seconded by Councilman Ostrowski, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski
 Nays 0

Resolved to allow the Pendleton Veterans' Association to begin work as funds allow.

Disposal of Broken CRT devices

This agenda item was tabled for future discussion.

HVAC Work at Highway Garage

Deputy Highway Superintendent Walter provided an update on the HVAC work needed at the Highway Garage. There has been no movement on this project.

Fiegle Road Discussion

Town Clerk Maurer asked the Board for clarification on the spelling of "Fiegle" Road. The Town receives documentation from various sources spelling the road name differently – Fiegle, Feigle, Feigl, etc. The Town's tax rolls were changed by the Assessor approximately three years ago to "Fiegle". Clerk Maurer requested that the Town make a decision for consistency and officially recognize the spelling of the road including changing the street signs if necessary. A discussion took place and it was determined that it is actually a County road. Supervisor Maerten will contact the County to verify the correct spelling and request new signs if warranted.

RESOLUTION 109-18

TOWN LOGO DECALS

Motion by Councilman Leible, seconded by Councilman Graham, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski
Nays 0

Resolved to allow the Town Clerk to purchase five town logo decals to be placed on the main entrance doors (Parking Lot, Court, Campbell Blvd. doors, Department of Public Works) and 100 – 200 “Proud to be from Pendleton” logo decals, depending on final quote, for the cost of \$576.00 or less to be sold at the Town Clerk’s office and the Farm and Home Days celebration.

RESOLUTION 110-18

BUILDING DEPARTMENT – IPS CODE ENFORCEMENT SOFTWARE

Motion by Councilman Ostrowski, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski
Nays 0

Resolved to allow the Building Inspector to purchase Integrated Property System (IPS) Code Enforcement Software from Business Automation Services, Inc. (BAS) for \$2,900.00 (software, installation and training) plus \$500.00 (annual support and maintenance fee) for a total cost of \$3,400.00 payable by January 31, 2019.

BAS Software – FOIL System

A brief discussion between the Board and the Town Clerk took place resulting in this topic to be tabled at the current time.

Shared Services – Niagara County IT

Supervisor Maerten explained that the Town is currently speaking with the Niagara County IT Department regarding a project to share IT services with the County. A preliminary agreement was drafted by Niagara County and presented to the Town. Attorney Joerg will review the document and discuss further with William Flynn, Director of Information Technology, Niagara County.

RESOLUTION 111-18

TAP GRANT APPLICATION – MEYER ROAD TO KILLIAN ROAD

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski
Nays 0

Resolved to allow Nathan Taylor, of Rotella Grant Management, to put in a preliminary application for a Transportation Alternatives Program (TAP) grant to finish the last Rails to Trails section from Meyer Road to Killian Road.

Speed Enforcement

Supervisor Maerten spoke briefly about reports from the Niagara County Sheriff’s Office (NCSO) regarding the additional shifts for speed enforcement.

Old Highway Garage

The Highway Department is preparing the Old Highway Garage for painting. A discussion occurred about whether the garage will need to be heated. It was stated that a new chimney will be needed if it is to be heated during the winter.

RESOLUTION 112-18

TEAMSTERS CONTRACT

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski
Nays 0

Resolved to allow Supervisor Maerten to pursue a contract extension with the Teamsters.

Facilities Usage Agreement

Supervisor Maerten talked about the Facilities Usage Agreement draft and the need to discuss certificates of insurance, for not-for-profit groups that use our facilities, further with our insurance agent. This agenda item was tabled for future discussion.

Eagle Scout Project – Painting of Old Highway Garage

Boy Scout Brayden Hurren presented several paint swatches so the Board could decide on which color the Old Highway Garage should be painted. The swatches were small in size which made it difficult to decide. The Board asked Brayden to paint a sample on the actual building for them to view before deciding on the color.

RESOLUTION 113-18

SUMMER RECREATION EMPLOYEES' PAY RATE

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski
Nays 0

Resolved to accept the list of hires and proposed pay rate, as reviewed during the work session, for the Summer Recreation program.

RESOLUTION 114-18

AUTHORIZE STIPEND FOR SUPERVISOR'S CELL PHONE USE

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski
Nays 0

Resolved to reimburse the Town Supervisor \$28.00 per month, paid quarterly, to maintain his personal cell phone for Town business use on a 24/7 basis and remove the Supervisor's business cell phone from the Town's bill. This is consistent practice with a previous Memorandum of Understanding (MOU) made with the Teamsters union (RESOLUTION 147 – 17).

Soccer Field Discussion

A discussion took place regarding the usage of the Town's soccer field by non-residents. Supervisor Maerten suggested that the Board begin discussions with the Highway Department to determine the cost of maintaining the field vs. the actual usage so it can be addressed before next year's soccer season. Councilman Ostrowski also commented that Empire has requested to use the soccer fields through September of this year which will require field striping. They will be charged the non-resident fee that was approved by the Board last year.

RESOLUTION 115-18

PENDALE PUMP STATION AUTOMATIC DIALER

Motion by Councilman Fischer, seconded by Councilman Graham, the following resolution was ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski
Nays 0

Resolved to authorize the purchase of a soul source item [Omni Site Crystal Ball with NEMA 4X Enclosure] for \$2,646.00 with a yearly service fee of \$276.00.

Motion by Councilman Leible, seconded by Councilman Fischer, to adjourn at 7:28 PM.
Motion Carried.

Deborah K. Maurer, Town Clerk