

**TOWN OF PENDLETON**  
**Work Session**  
November 26, 2018

A work session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on November 26, 2018. The meeting was scheduled for 7:00 p.m.

Supervisor Maerten opened the meeting at 7:10 p.m.

Supervisor Maerten, Councilman Leible, Councilman Fischer, and Councilman Graham were present. Councilman Ostrowski entered the meeting at 7:30 p.m.

Also present:

Noreen Lemma – Deputy Town Clerk  
Claude Joerg – Town Attorney  
Kelli Coughlin – Town Assessor  
Jim Argo – Water/Sewer Superintendent  
Craig Walter – Deputy Highway Superintendent  
David Britton – Town Engineer

There was 1 resident in attendance.

**RESOLUTION 216-18**

**AUTHORIZE PAYMENT OF ABSTRACT #22**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to approve payment of Abstract #22, to be paid on November 30, 2018, for the following expenditures:

General Fund	\$ 104,584.32
Highway	\$ 7,512.31
Sewer	\$ 20,543.01
Water District	\$ 26.55
Trust & Agency	\$ 2,334.60
Total	\$ 135,000.82

**RESOLUTION 217-18**

**APPOINTMENT OF THIRD DEPUTY TOWN CLERK**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to appoint Kimberly Frey to the position of third Deputy Town Clerk.

**RESOLUTION 218-18**

**UNITED RENTALS INVOICE**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to authorize the payment of Voucher #28243, in the amount of \$2,618.60, payable to United Rentals, for Farm and Home Days supplies that was previously pulled from Abstract #20.

Supervisor Maerten stated that he met with a health insurance broker from Evans Agency last week regarding the Town Hall employee's health insurance. We will be using this broker, which will not cost the Town any money, going forward rather than dealing directly with the

health insurance agencies. The broker conducted cost comparisons for us and it was determined that the price of our current policy through Independent Health will be increasing by approximately 16%. The broker also priced out a Blue Cross Blue Shield of Western New York (BCBS of WNY) policy which would be about a 3% increase over what we were paying. This would save us about \$18,000 in the upcoming year. We will be switching from an Independent Health platinum plan to a BCBS of WNY platinum plan. The switch to Blue Cross Blue Shield would take effect on January 1, 2019.

RESOLUTION 219-18

**TOWN EMPLOYEE HEALTH INSURANCE**

Motion by Councilman Leible, seconded by Councilman Graham, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to change the Town's employee sponsored health insurance to Blue Cross Blue Shield of Western New York effective January 1, 2019.

Deputy Clerk Lemma requested that the Board look into providing Dental Coverage to the employees.

RESOLUTION 220-18

**BUILDING INSPECTOR'S SALARY**

Motion by Councilman Fischer, seconded by Councilman Graham, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to prorate the Building Inspector's salary at \$62,000 for the balance of 2018 and a full year at \$62,000 beginning January 1, 2019.

Pine Lake Terrace Streetlight

A discussion took place with Town Engineer Britton regarding the need for a light at the end of Pine Lake Terrace. Engineer Britton explained the cost options, location of the light and impact on future property owners in that subdivision. The annual cost would be \$299.99 per year. Supervisor Maerten asked about solar options. Councilman Graham asked if there is a timeframe for how long the light would be required once other homes have been built. Engineer Britton stated he would look into both of these questions. No decision was made at this time.

RESOLUTION 221-18

**PROHIBIT THE USE OF TOWN EASEMENT - GEORGETOWN COURT**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to post a sign prohibiting the use of the town easement on the east side of Georgetown Court.

Building Inspector Applicants

Councilman Leible stated that letters need to be sent to all applicants for the Building Inspector's position informing them that the position has been filled.

Part-time Highway Department Position

Supervisor Maerten requested that Councilman Fischer and Councilman Graham work with Highway Superintendent Stowell and Deputy Highway Superintendent Walter to begin interviews for the part-time Highway Department position that was posted.

Proposed Hotel

A discussion took place with Supervisor Maerten and Engineer Britton about a possible need for a secondary emergency access for the proposed hotel on Transit Road. The Town has received new plans that include the secondary access road. Supervisor Maerten will follow up with the Building Inspector, the fire department and the NYS Department of Transportation (DOT) regarding this and an existing culvert.

Conservation Board Amendment

Attorney Joerg explained that he reviewed the requests from Conservation Board Chairperson Siracuse regarding the proposed amendment to Chapter 13 of the Town Code amending the Conservation Board to a Conservation Advisory Council. He spoke of the Conservation Board's specific requests then explained that our current code already includes the powers and duties that cover many of their requests. These powers and duties were taken from General Municipal Law which defines the requirements of a Conservation Advisory Council. Attorney Joerg stated that he provided clarification on additional items that were questioned by the Conservation Board. He noted that it is clear that the responsibility of the Conservation Board is purely advisory. They do not have the role of implementing any policies. Supervisor Maerten scheduled a public hearing on this subject for December 10, 2018 at 6:55 p.m.

Councilman Ostrowski entered the meeting apologizing for his tardiness.

Water/Sewer Superintendent Argo is requesting approval on a bid for a directional drill for a new home on Lockport Road. He pursued quotes from Custom Crews Inc. (CCI), Babcock Utilities Inc. and R.J. Zima Inc. R.J. Zima was the only company that provided a written quote. CCI and Babcock were not interested due to other projects.

RESOLUTION 222-18

**DIRECTIONAL DRILL - LOCKPORT ROAD**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to approve a bid of \$1,250.00 for R. J. Zima Inc. for a directional drill.

Deputy Highway Superintendent Walter asked for clarification on the wording to be used on the new sign prohibiting the use of the town easement on the east side of Georgetown Court. A discussion took place and it was decided that it should include something to the effect of "vehicles prohibited by order of the Town of Pendleton".

Assessor Coughlin asked permission to allow Wendelville Fire Company to "deliver" Santa and Mrs. Claus to the Tree Lighting Ceremony on December 8, 2018. Supervisor Maerten stated that it would be allowed.

Motion by Councilman Leible, seconded by Councilman Fischer, to adjourn from the Work Session at 7:50 p.m. Motion carried.

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Noreen Lemma, Deputy Town Clerk