

**TOWN OF PENDLETON**  
**Work Session**  
January 28, 2019

A work session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Boulevard, Pendleton, NY, on January 28, 2019. The meeting was scheduled for 7:00 p.m.

Supervisor Maerten opened the meeting at 7:03 p.m.

Supervisor Maerten, Councilman Leible, Councilman Fischer, Councilman Ostrowski and Councilman Graham were present.

Also present:

Deborah Maurer – Town Clerk  
Claude Joerg – Town Attorney  
Kelli Coughlin – Town Assessor  
Jeff Stowell – Highway and Water/Sewer Superintendent  
Dave Britton - Engineer

There were seven other residents in attendance.

The meeting began with Supervisor Maerten presenting Teaghan Fowler, a fifth grader at Starpoint, with a *Sylvester Pendleton Clark Citation for Community Service* recognizing her commitment to serving the community and her selfless volunteering of time and effort. Teaghan sold vegetables at her roadside stand to benefit Roswell Park Cancer Center. Her vegetable stand is called “Crops 4 Cancer”. Assessor Coughlin and Councilman Ostrowski also commented on her remarkable leadership skills and motivation.

**RESOLUTION 55-19**

**AUTHORIZE PAYMENT OF ABSTRACT #2A**

Motion by Councilman Graham, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to approve payment of Abstract #2A, to be paid on January 30, 2019, for the following expenditures:

General Fund	\$ 68,265.16
Sewer	\$ 149.50
Water District	\$ 274.50
Total	\$ 68,689.16

**RESOLUTION 56-19**

**AUTHORIZE PAYMENT OF ABSTRACT #2B**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to approve payment of Abstract #2A, to be paid on January 30, 2019, for the following expenditures:

General Fund	\$ 19,352.63
Highway	\$ 25,449.36
Fire Protection District	\$ 325,600.00
Refuse & Garbage District	\$ 39,328.21
Sewer	\$ 1,736.48
Water District	\$ 3,050.82
Total	\$ 414,517.50

Welcome Package Materials

A discussion took place regarding the materials that are currently included in the town’s “welcome package” that is mailed out to new residents. Councilman Graham commented on one of the documents that seems to be an advertisement for a business that is not associated with the town. Town Clerk Maurer explained that many of the documents included in this package were added because of frequent phone calls made to the Town Hall and Highway Garage. They have been included as helpful information for the residents based on questions that come up often. It was agreed upon by the Board that the document in question should be removed from the “welcome package” and from the website. It was also recommended that the remaining materials be reviewed to ensure that they are up to date and relevant.

Supervisor Maerten explained to the Board that there is additional equipment needed for the town's server upgrade that was not included on the previously approved quote. The Board reviewed the quote of the lowest price from the bid list. Councilman Ostrowski asked questions about the need for this purchase. Supervisor Maerten and Town Clerk Maurer explained that this purchase is the server that will connect to the backup storage device which will store all of the town's data backups. This hardware was recommended by the Niagara County IT Department.

**RESOLUTION 57-19**

**SERVER BACKUP**

Motion by Councilman Graham, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to approve the purchase of a NetVault Solution server for backup storage at a price of \$37,584.40 from ePlus Technology Inc.

Town Clerk Maurer informed the Board that the Niagara County IT Department has also recommended that the town purchase new anti-virus software for all of the employee workstations. Supervisor Maerten reminded the Board of the hacking of the town's website a few years ago and spoke about cyber security threats that can occur. Niagara County IT will be installing filtering software on all of the town computers to make sure that our network is secure. Councilman Ostrowski asked if the town will be adopting an internet user policy. Supervisor Maerten will download the county's policy and share it with the Board for their review to potentially adopt at next month's meeting.

**RESOLUTION 58-19**

**SOPHOS ANTI-VIRUS SOFTWARE**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to approve the purchase of a yearly license subscription for Sophos Central Intercept X Advanced anti-virus software for 25 workstations at a cost of \$756.50.

**ATM for Town Hall**

The Town Court is requesting installation of an Automated Teller Machine (ATM) in the Town Hall. A discussion occurred regarding where it can be placed and who will maintain it. Councilman Ostrowski voiced his concern about the security risk that this could create. A decision was postponed until the Board discusses this further with the Court.

A conversation took place regarding the purchasing of a large format printer/scanner to be used by all departments. The expense for this printer was included in the 2019 budget. Assessor Coughlin explained that it will be primarily used to scan sets of blueprints to be saved as digital copies. This will create more storage space for files that are required to be saved for extended lengths of time.

**RESOLUTION 59-19**

**LARGE FORMAT PRINTER/SCANNER**

Motion by Councilman Leible, seconded by Councilman Ostrowski, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to purchase a Canon image PROGRAF TX-3000MFP T36 large format printer from United Business Systems at a State bid price of \$8,982.38.

**RESOLUTION 60-19**

**GRANT APPLICATION - LGRMIF**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to submit the grant application for the Local Government Records Management Improvement Fund (LGRMIF) Document Conversion and Access Project.

Correction to RESOLUTION 46-19 - YEARLY FUNDING FOR PENDLETON SENIORS

Supervisor Maerten stated that an error was made at the January 14, 2019 meeting. RESOLUTION 46-19 "Yearly Funding for Pendleton Seniors" should have read "Yearly Funding for Historical Society".

RESOLUTION 61-19

**CORRECTION - HISTORICAL SOCIETY PAYMENT**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to accept the correction to RESOLUTION 46-19 as "Yearly Funding for Historical Society".

Future Plans for Nine Mile Island

A discussion took place about the future plans for Nine Mile Island. This conversation included discussion about improvements being contemplated by the Recreation Committee. It was suggested that the Recreation Committee create a list of ideas to share with the Board. The Town of Amherst is interested in working with the town on improving this land. The need for cleaning up the property was also talked about.

Supervisor Maerten brought up the recent cut of the Aid and Incentives for Municipalities (AIM) funding by the state. He would like to send letters asking for support from Senator Ortt and Assemblymember McMahon.

RESOLUTION 62-19

**AIM FUNDING LETTERS**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to support Supervisor Maerten's letter to Senator Ortt and Assemblymember McMahon expressing the town's displeasure with this loss of funding.

A discussion ensued with Engineer Britton regarding installing a light at the dead end of Pine Lake Terrace. Engineer Britton worked with National Grid to get pricing for this light. The cost of installation and maintenance was discussed. Councilman Ostrowski made a motion to install a light at the "normal cost" instead of the architectural light that was suggested. Supervisor explained that this isn't an option because there is not already a light pole in place. The discussion continued with Highway and Water/Sewer Superintendent Stowell. The motion was not seconded. No decision was made.

Bear Ridge Solar Project

Cypress Creek Renewables will be hosting a public presentation for an update on the Bear Ridge Solar Project. The presentation is scheduled for January 13, 2019 at Cambria Volunteer Fire Company Hall. Bear Ridge Solar, LLC plans to file its Preliminary Scoping Statement (PSS) on or around February 15, 2019. Additional information is posted on the town's website and bulletin board.

LED Street Lighting

Supervisor Maerten reported that Councilman Ostrowski had meetings with National Grid and New York Power Authority (NYPA) this past year regarding updating of the street lighting to LED lights. He explained that NYPA is pushing their LED program but that the town would have to take responsibility for maintaining the lights. This would entail hiring electrical contractors at prevailing wages to change the light bulbs. National Grid, on the other hand, would maintain all of the lights if the town converts to LED. The cost to National Grid to convert all of the lights to LED would be \$3,185.12 plus an annual fee to maintain them. The town will recoup this amount in savings within three years.

RESOLUTION 63-19

**LED LIGHTING CONVERSION**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 5 Maerten, Fischer, Graham, Leible, Ostrowski  
Nays 0

Resolved to move forward with the LED proposal of \$3,185.12 with National Grid.

Councilman Graham told the Board that he received a call from a resident on Fisk Road regarding natural gas. The resident was asking if there is any governing body that can push New York State Electric and Gas (NYSEG) to conduct a survey of the residents to see who is interested in converting to natural gas. Councilman Graham contacted both Senator Ortt and Assemblymember McMahon's offices regarding this. Assemblymember McMahon's office responded that they will contact him soon to discuss this. He will follow up with both offices on this subject.

Councilman Ostrowski inquired about the status of leasing vehicles for town use. Councilman Leible is working with a representative from West Herr Ford on this.

Motion by Councilman Leible, seconded by Councilman Fischer, to adjourn from the Work Session and enter into an Executive Session with the Town Attorney to discuss union negotiations at 8:20 p.m. Motion carried.

Motion by Councilman Leible, seconded by Councilman Fischer, to adjourn from the Work Session and Executive Session at 8:45 p.m. Motion carried.

---

Deborah K. Maurer, Town Clerk