

TOWN OF PENDLETON
PLANNING BOARD MEETING MINUTES
June 18, 2019

MEMBERS PRESENT: Joe McCaffery, John Higgins, Dave Kantor, Dave Naus, Nick Kwasniak, Dan Vivian

Members Excused: Nick Graves

Others Present: Town Engineer Dave Britton

1. Meeting called to order by Chairman McCaffery at 7:30PM.

2. **Informal Business**

July 3 Planning Board meeting canceled.

3. **May 21, 2019 Meeting Minutes**

A motion was made by Dan Vivian & seconded by Dave Naus to approve the Minutes of the May 21, 2019 Planning Board (PB) meeting. All agreed.

4. **Blas Pond - 5300 Irish Road**

SEQR - The Planning Board initiated a review of the Short Environmental Assessment Form.

On a motion by John Higgins & seconded by Dave Kantor a Negative Declaration was issued & the Planning Board Chair was authorized to sign the SEQR form. All agreed.

The applicant, Mr. Michael Blas was in attendance.

A Public Hearing was opened at 7:40PM for a pond to be excavated at 5300 Irish Road. The pond will be approximately 100' x 150' & 8-10' deep. After review of the sketch of the proposed pond all grading, drainage, setback, & signage is IAW Pendleton Town Code.

There were no questions from the public. At 7:50PM, a motion was made by John Higgins & seconded by Dave Kantor to close the Public Hearing. All Agreed.

A motion was made by Dan Vivian & seconded by Dave Naus to approve the pond as drawn. All agreed.

5. **MJP Property -4797 Tonawanda Creek (Two-lot Major Subdivision)**

This action will be treated as a Major Subdivision due infrastructure requirements (utilities extended to site). The following was agreed by the Planning Board:

- a. Action is an unlisted, uncoordinated review & applicant may use the short SEQR form.
- b. Only one Public Hearing is required during the Final Plat. The Preliminary Plat & Public Hearing fees are waived.
- c. No SWPPP required.
- d. No additional studies (historical, archeological, soil) or engineering report are required by the Planning Board.
- e. The Planning Board will require a utility plan & a PIP through the Town Board for sewer/water services. Also, the Planning Board will require a grading plan for FEMA CLOMR submittal.
- f. The Recreational fee is waived.

6. The Planning Board received a request for recommendations of modifications & updates to the Town Code from the Town Board. The areas of focus are:

a. Review of any & all sections of the Town Code related to the placement of items roadside, such as tires, electronic devices & other items not part of the Town refuse & recycling program. Recommendations for additions & modifications will include mechanisms & fees related to enforcement & resolution.

b. Review of any & all sections of the Town Code related to property setbacks of driveways.

8. **Public/Press Comments and Questions**

N/A

9. **Adjourn**

On a motion by Dan Vivian and seconded by Nick Kwasniak the Meeting was adjourned at 8:32PM. All agreed.

Respectfully Submitted

John Higgins, Administrative Secretary
Planning Board, Town of Pendleton

cc: All Members of Planning Board E-Mail
Mr. Joel Maerten, Town Supervisor E-Mail
Mr. Claude Jorge Town Attorney E-Mail
Ms. Deborah Maurer, Town Clerk E-Mail
Ms. Kelli Coughlin, Town Assessor E-Mail
Mr. Jeff Stowell, Highway Superintendent E-Mail
Sewer and Water E-Mail
Mr. David Leible, Councilman E-Mail
Mr. Todd Gostkowski, Councilman E-Mail
Mr. David Fisher, Councilman E-Mail
Mr. Justin Graham, Councilman-Mail
Mr. Edward P. Perlman, Town Prosecutor E-Mail
Mr. David Britton, CRA Engineering E-Mail
Superintendent, Star point Schools E-Mail
Board of Appeals - E-Mail

Conservation Board - E-Mail
Building Inspectors - E-Mail
NYS DEC- E-Mail

NOTE: THE ABOVE PLANNING BOARD MINUTES ARE INFORMATIONAL AND
FORMAL APPROVAL ACTION WILL NOT TAKE PLACE UNTIL THE
July 16, 2019 PLANNING BOARD MEETING.