

Town of Pendleton

2019 APPROVED PURCHASING WORKSHEET

Employee: Craig Walter

Date: 1 / 24 / 20

ITEM: 2020 Chevrolet Silverado 2500HD Pick up Truck

REASON FOR PURCHASE: Replace Truck # 2

FUND VERIFICATION: DAS130.0200 as of \_\_\_\_\_ (Date)

Guidelines: (Check one that applies)

- Materials: More than \$10,000 / Material & Labor: More than \$35,000  
Written specifications, Advertising & Sealed Bids
- Material: \$3,000 to \$10,000 / Material & Labor \$10,000 to \$35,000  
Attach three (3) written/fax quotations
- Material: \$500 to \$3,000 / Material & Labor \$3,000 to \$10,000  
Three (3) oral/Fax quotations:

LIST VENDOR, MODEL, PRICE BELOW

1. Cappellino Chevrolet \$ 30,907.60  
9000 Boston State Rd, Boston NY 14025
2. West Herr Chevrolet (Commercial Division) \$ 32,856.43  
8040 Transit Rd,
3. Heinrich Chevrolet \$ 33,600.00  
5725 S. Transit Rd. Lockport N.Y. 14094

- Material: \$0 to \$500 / Material & Labor: \$0 to \$5,000  
Alternate price quotations not required/subject to Department Head Approval

If lowest quoted price is not awarded, please detail reason: \_\_\_\_\_

Reasons for non-solicitation: (Check one that applies)

- Acquisition of professional services;  emergencies; sole  source situations;  goods purchased from agencies for the blind or severely handicapped;  goods purchased from correctional facilities;  goods purchased from another governmental agency;  goods purchased at auction;  goods purchased under NY State Contract;  original equipment replacement parts/service

TOWN OF PENDLETON

2020 APPROVED PURCHASING WORKSHEET

EMPLOYEE: Craig Walter

DATE: 1 / 24 / 20

ITEM: 2020 Chevrolet Silverado 2500HD Pick up Truck

REASON FOR PURCHASE: Replace Truck # 11

FUND VERIFICATION: DA5130.0200 as of \_\_\_\_\_ (Date)

Guidelines: (Check one that applies)

- Materials: More than \$10,000 / Material & Labor: More than \$35,000  
Written specifications, Advertising & Sealed Bids
- Material: \$3,000 to \$10,000 / Material & Labor \$10,000 to \$35,000  
Attach three (3) written/fax quotations
- Material: \$500 to \$3,000 / Material & Labor \$3,000 to \$10,000  
Three (3) oral/Fax quotations:

LIST VENDOR, MODEL, PRICE BELOW

1. Cappellino Chevrolet # 30,907.60  
9000 Boston State Rd., Boston NY 14025
2. West Herr Chevrolet (Commercial Division) # 32,856.43  
8040 Transit Rd.
3. Heinrich Chevrolet # 33600.00  
5775 S. Transit Rd. Lockport, NY 14094

- Material: \$0 to \$500 / Material & Labor: \$0 to \$5,000  
Alternate price quotations not required/subject to Department Head Approval

If lowest quoted price is not awarded, please detail reason: \_\_\_\_\_

Reasons for non-solicitation: (Check one that applies)

- Acquisition of professional services;  emergencies;  sole source situations;  goods purchased from agencies for the blind or severely handicapped;  goods purchased from correctional facilities;  goods purchased from another governmental agency;  goods purchased at auction;  goods purchased under NY State Contract;  original equipment replacement parts/service

# Signature Page

*Department Heads are to sign and date all purchasing worksheets below. For purchases conforming to the Town of Pendleton Procurement Policy which require signatures from members of the Town Board, please sign and date below also.*

## Department Head Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Town Board Signatures

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



9000 BOSTON STATE ROAD • BOSTON, NY 14025 • (716) 941-5255 • FAX: (716) 941-8520  
WWW.cappellino.net • Email: [kjoerg@cappellino.net](mailto:kjoerg@cappellino.net)

Town of Pendleton  
6640 Campbell Blvd.  
Lockport, NY 14094

January 16, 2020

Dear Craig Walter,

The enclosed bid meets or exceeds your bid specifications for the 2020 Chevrolet Silverado 2500HD (see the enclosed specifications).

The bid price:     \$30,907.60 Each

Bid Total:             \$61,815.20 (For 2 Trucks)

The dump insert will be additional depending on which one is selected.

If you have any questions, please give me a call.  
My cell number is (716) 609-0864

Kevin Joerg  
Cappellino Chevrolet Inc.