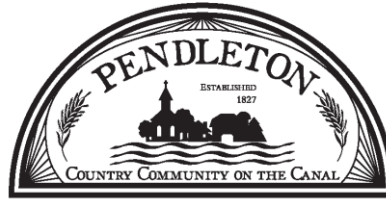


TOWN OF PENDLETON
6570 Campbell Boulevard
Lockport, NY 14094



Jim Chisholm, Town Assessor
Phone: (716) 625-8833
Fax: (716) 625-6295
assessor@pendletonny.us

LEGAL NOTICE

NOTICE OF COMPLETION OF 2020 TENTATIVE ASSESSMENT ROLL (PURSUANT TO SECTIONS 506 AND 526 OF THE REAL PROPERTY TAX LAW)

NOTICE IS HEREBY GIVEN, that the Assessor for the Town of Pendleton, County of Niagara, State of New York has completed the Tentative Assessment Roll for the current year and that a copy will be on file on May 1st in:

**Pendleton Town Hall
Assessors/Building Department Office
6570 Campbell Boulevard
Pendleton, New York**

Due to the present COVID-19 Coronavirus crisis, and the necessary and ongoing *social distancing protocols* established to protect the general public from infection, the Tentative Assessment Roll regrettably cannot be examined in person. However, it will be available online for viewing at the Assessor's Home Page at www.pendletonny.us. If a person does not have access to the World Wide Web, they may call the Assessor's Office at 625-8833 ext. 116 for information concerning the Tentative Assessment Roll or answers to other inquiries.

Although the Assessor is typically in attendance with the Tentative Assessment Roll for certain periods for the public to review it and ask questions, this will not be possible this year due to *virus protection standards*, all inquiries must be made by mail, email, phone, fax, or by using the Drop Box located at the parking lot entrance to Town Hall.

HEARING OF ASSESSMENT COMPLAINTS

This year the Board of Assessment Review is scheduled to meet on Tuesday, May 26th between hours of 3:00 P.M. and 7:00 P.M., to examine and discuss all formally filed complaints in relation to assessments upon the application of any person believing that they have been aggrieved. Complainants that wish to speak to the Board will be given a scheduled ten-minute phone in conference time. Since direct, in-person hearings will not be held while *social distancing protocols* are in effect, it is imperative that a fully completed RP-524 complaint form with all supporting documentation be submitted via mail, email, fax, or Drop Box and addressed to the Assessor's Office before May 26th if possible to afford sufficient time to adequately prepare for the hearings. Once a properly completed complaint form is received, a complainant will be contacted to schedule an appointment for their telephone conference hearing with the Board of Assessment Review. While complaints may be filed and placed in The Drop Box until 7:00 P.M. on May 26th, the Board will not be able hear them until a later date and time. Complainants will be contacted for available appointment times. If you want a copy of the stamped complaint form, include a stamped self-addressed envelope and one will be returned to you.

Persons who file a complaint have the option to have the Board review their complaint form with personal input by phone or letting the evidence speak for itself without having a telephone

conference. The Board will inform them in writing of its decision. Complainants will have the opportunity to choose this option when contacted to schedule an appointment.

Complaint forms cannot be filed until after May 1st. The complaint form and the publication “Contesting Your Assessment in New York State” are available online at NYS Tax & Finance at www.tax.ny.gov or the Assessor’s Home Page at www.pendletonny.us.

Since this is a public meeting that the public is typically allowed to view in person other arrangements are being made. The entire proceeding will be audio and video recorded and available to the public shortly after the meeting closes.

Jim Chisholm
Assessor

Phone: 716-625-8833 ext 116
FAX: 716-625-6295 attn: Assessor
Email: assessor@pendletonny.us

April 29th, 2020

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