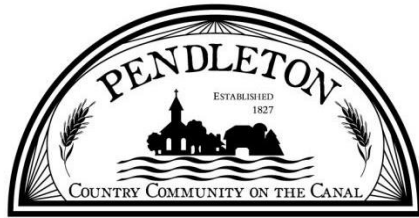


**TOWN OF PENDLETON**  
6570 Campbell Boulevard  
Lockport, NY 14094



*Supervisor Joel Maerten  
Councilman Jason Evchich  
Councilman David Fischer  
Councilman Justin Graham  
Councilman David Leible*

At the regular meeting of the Town Board of the Town of Pendleton, Niagara County, New York, held in the Board Room at the Town of Pendleton Town Hall, 6570 Campbell Boulevard, Lockport, New York, 14094 at 7:00 p.m. on August 10, 2020.

**WHEREAS**, the State Archives is revising and consolidating its local government records retention and disposition schedules and is issuing a single, comprehensive retention schedule for all types of local governments; and

**WHEREAS**, the Retention and Disposition Schedule for New York Local Government Records (LGS-1) will supersede and replace CO-2, MU-1, MI-1, and ED-1; and

**WHEREAS**, local governments must adopt LGS-1 prior to utilizing it and such adoption must be made by resolution of the local governing body between August 1, 2020 and January 1, 2021; and

NOW, **THEREFORE BE IT RESOLVED**, by the Town Board of the Town of Pendleton on this 10<sup>th</sup> day of August 2020 that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein; and

**FURTHER BE IT RESOLVED**, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

This resolution shall take effect immediately.

The above resolution was offered by \_\_\_\_\_, who moved for its adoption, and seconded by \_\_\_\_\_.

The following vote was taken and recorded as:

	Aye	Nay
Supervisor Joel Maerten		
Councilman Jason Evchich		
Councilman David Fischer		
Councilman Justin Graham		
Councilman David Leible		