

## **TOWN OF PENDLETON**

November 7, 2019

A Special Meeting of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on the 7<sup>th</sup> day of November 2019 at 7:00 p.m. A Public Hearing was scheduled for 7:00 p.m. for the proposed 2020 Preliminary Budget. The notice of the Public Hearing was published in the Lockport Union Sun & Journal on November 1, 2019 and on the Town's website.

### **PUBLIC HEARING**

Supervisor Maerten opened the Public Hearing at 7:12 p.m.

Budget Director Bergman reviewed the Preliminary Budget line by line allowing for any questions or comments after each section of the Budget. He explained each of the increases or decreases allowing for questions after each section.

- General Fund Appropriations
- General Fund Estimated Revenues
- Highway Appropriations – Town Wide
- Highway Estimated Revenues
- Water Maintenance Fund
- Water District Estimated Revenues
  - Water Billing Clerk Dispenza asked a question about the Levy Fee that was answered by Mr. Bergman
- Pendleton Total Sewer Improvement
- Pendleton Total Sewer Estimated Revenues
  - Town Clerk Maurer questioned the Administration Personal Service increases for Highway, Water and Sewer staff that were not consistent with the 2.5/5% increases given to other employees. Mr. Bergman noted that these amounts would be amended before the budget is approved tonight.
- Refuse and Garbage District Appropriations
  - Assessor Coughlin questioned why there wasn't an increase in the Refuse & Garbage Charges due to the new subdivisions that are expected in 2020. Budget Officer Bergman stated that he didn't think there will be many new houses in this year to require an increase.
- Refuse and Garbage District Revenues
- Wendelville-Pendleton Fire Protection District Appropriations
- Wendelville-Pendleton Fire Protection District Revenues
- Summary
- Tax Levy
- Tax Cap

Budget Officer Bergman concluded his section of the Public Hearing.

There were no additional questions.

A motion was made by Councilman Leible, seconded by Councilman Fischer, to close the Public Hearing at 8:15 p.m. Motion carried.

### **SPECIAL MEETING**

Supervisor Maerten called the meeting to order at 8:15 p.m.

Supervisor Maerten read the invocation and the salute to the flag.

Roll Call:

|                      |         |
|----------------------|---------|
| Supervisor Maerten   | Present |
| Councilman Fischer   | Present |
| Councilman Graham    | Present |
| Councilman Leible    | Present |
| Councilman Ostrowski | Absent  |

Also present:

|  |   |
|--|---|
| Deborah Maurer – Town Clerk                              | Wolfgang Buechler – ZBA Chairman                          |
| David Britton – Town Engineer                            | Joe McCaffrey – Planning Board Chairman                   |
| Don Bergman – Budget Officer                             | Rita Dispenza – Water Billing Clerk                       |
| Kelli Coughlin – Town Assessor                           | Margit Denning – Highway Clerk                            |
| Jeff Stowell – Highway and<br>Water/Sewer Superintendent | John Higgins – Planning Board<br>Administrative Assistant |
| Mark Walter – Deputy Supervisor                          | Nick Graves – Planning Board Member                       |

There were 16 residents in attendance, six of which were Starpoint students.

**ADDITIONS OR DELETIONS TO THE AGENDA**

The following changes were made to the agenda:

- Moved item #1 – 2020 Budget to item #2
- Added new item #1 – Executive Session

**COMMUNICATIONS**

**PUBLIC REMARKS/COMMENTS ON AGENDA ITEMS**

There were no public remarks or comments.

**NEW BUSINESS**

Motion by Councilman Leible, seconded by Councilman Fischer, to enter into an Executive Session to discuss litigation, with Town Attorney Joerg, at 8:18 p.m. Motion Carried.

Motion by Councilman Leible, seconded by Councilman Fischer, to adjourn from Executive Session at 8:40 p.m. Motion carried.

Supervisor Maerten asked Budget Officer Bergman to explain any adjustments that were needed to the Preliminary Budget. A discussion occurred regarding the Highway, Water and Sewer Administration Personal Services lines.

**RESOLUTION 273-19**

**AMEND HOURLY RATE FOR HIGHWAY CLERKS**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to amend the Highway clerks' hourly rate to \$14.95/hour.

**RESOLUTION 274-19**

**AMEND SEWER REVENUE LINE SS..2401.4**

Motion by Councilman Leible, seconded by Councilman Graham, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to amend Sewer Revenue Interest & Earnings (SS..2401.4) from \$20,000.00 to \$1,000.00.

**RESOLUTION 275-19**

**AMEND SEWER REVENUE LINE SS..0451**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible  
Nays 0  
Absent 1 Ostrowski

Resolved to amend Sewer Revenue Reimbursement from Niagara County (SS..0451) from \$1,000.00 to \$20,000.00.

A discussion took place with Water Billing Clerk Dispenza and the Board regarding various salaries, qualifications for salary increases and job performance while Budget Officer Bergman recalculated some additional budget lines.

RESOLUTION 276-19

**ADDITIONAL AMENDMENTS TO PRELIMINARY BUDGET**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible

Nays 0

Absent 1 Ostrowski

Resolved to amend the following:

- General Fund Superintendent of Highway Personal Services (A5010.0110) from \$15,550.00 to \$15,960.00
- Water Maintenance Fund Administration Personal Services (SW.8310.0100) from \$29,745.00 to \$29,674.00
- Sewer Improvement Administration Personal Services (SS.8110.0100) from \$29,745.00 to \$29,674.00

Highway and Water/Sewer Superintendent Stowell asked a few questions about his budget allocations and explained some additional minor expenses he anticipated. After a discussion it was determined that no amendments were needed.

RESOLUTION 277-19

**AMEND GENERAL FUND LINE A.1620.0130**

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 3 Fischer, Graham, Leible

Nays 1 Maerten

Absent 1 Ostrowski

Resolved to amend General Fund Town Hall IT Coordinator (A1620.0130) from \$6,000.00 to \$5,000.00.

Highway Clerk Margit Denning asked about the email that she had sent to the Board requesting an increase in the salary for both Highway Clerks. Supervisor Maerten explained that the Board has decided to try to make adjustments over a period of a couple years to align their salary with that of other municipalities.

Assessor Coughlin asked if the Board received the email that she sent them. Supervisor Maerten replied that the email was received by all. There were no questions or comments from the Board regarding this email.

RESOLUTION 278-19

**APPROVAL OF 2020 PRELIMINARY BUDGET WITH AMENDMENTS**

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible

Nays 0

Absent 1 Ostrowski

Resolved to approve the 2020 Preliminary Budget as proposed with amendments [RESOLUTIONS 273-20 through 277-20].

**PUBLIC REMARKS/COMMENTS**

Budget Officer thanked everyone for their input during the budget process. He explained that it was a difficult process this year. Supervisor Maerten thanked Mr. Bergman for his hard work on the budget and reminded everyone to make an effort to stick to the deadline for submitting their budget.

**BOARD MEMBERS DISCUSSION**

Supervisor Maerten reported that the next Regular Meeting is scheduled for November 11<sup>th</sup> at 7:00 p.m. He also reminded everyone about the dedication of the new Veterans' Memorial at the Veterans' Day event starting at 11:00 a.m. the same day.

Councilman Leible asked about the status of the proposed increase of fees and offered to work with the various department heads on this. Supervisor Maerten asked that the changes be ready for a vote in December.

Motion by Councilman Leible, seconded by Councilman Fischer, to adjourn from the Regular Meeting at 9:23 p.m. Motion carried.

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Deborah K. Maurer, Town Clerk