

TOWN OF PENDLETON
WORK SESSION
November 25, 2019

A Work Session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on November 25, 2019. The meeting was scheduled for 7:00 p.m.

Supervisor Maerten opened the meeting at 7:00 p.m.

Supervisor Maerten, Councilman Fischer, Councilman Graham and Councilman Leible were present. Councilman Ostrowski was absent.

Also present:

Deborah Maurer – Town Clerk
Noreen Lemma – Deputy Town Clerk
Jeff Stowell – Highway and Water/Sewer Superintendent
Dave Britton – Town Engineer
Ron Diedrich – Building Inspector/Code Enforcement Officer
Craig Walter – Deputy Highway Superintendent

There were 0 residents in attendance.

RESOLUTION 293-19

AUTHORIZE PAYMENT OF ABSTRACT #22

Motion by Councilman Leible, seconded by Councilman Fischer the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible
Nays 0
Absent 1 Ostrowski

Resolved to authorize payment of Voucher Abstract #22, Vouchers #s 11403-11463, to be paid on November 27, 2019

General Fund	\$	83,615.20
Highway	\$	59,611.67
Refuse	\$	38,465.64
Sewer	\$	18,884.74
Water	\$	22,682.77
Total	\$	223,260.02

RESOLUTION 294-19

2020 TRUGREEN CONTRACT RENEWAL

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible
Nays 0
Absent 1 Ostrowski

Resolved to continue with the service contract with TruGreen for the amount of \$793.64 for the Town Hall.

RESOLUTION 295-19

SCHEDULE PUBLIC HEARING – PROPOSED REVISIONS TO TOWN CODE CHAPTER 131 FEES

Motion by Councilman Leible, seconded by Councilman Graham, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible
Nays 0
Absent 1 Ostrowski

Resolved to schedule a Public Hearing to allow public input on the proposed revisions to Town Code Chapter 131 Fees (§ 131-1 to § 131-7) on December 9, 2019 at 6:55 p.m.

RESOLUTION 296-19

PURCHASE OF WATER METERS AND READERS

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible
Nays 0

Absent 1 Ostrowski

Resolved to approve the purchase of ¾" water meters for new home installations, from sole source provider Lock City Supply, at a cost of \$2,863.77, as outlined on quote provided.

RESOLUTION 297-19

AMENDMENT TO MINUTES – AUGUST 12, 2019

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible

Nays 0

Absent 1 Ostrowski

Resolved that the minutes of the Regular Meeting on August 12, 2019 be amended as submitted by the Town Clerk and as discussed by Councilman Leible.

RESOLUTION 298-19

HIGHWAY DEPARTMENT AUCTION – WACKER JUMPING JACK

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible

Nays 0

Absent 1 Ostrowski

Resolved to declare the Wacker Jumping Jack (1994), Model BS60Y, Serial #677901669, Town of Pendleton ID# 718, as surplus.

RESOLUTION 299-19

PURCHASE OF NEW TAMPER

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible

Nays 0

Absent 1 Ostrowski

Resolved to approve the low bid of \$2,592.64, from United Rentals, for the purchase of a Wacker BS60-4AS Rammer for the Highway Department.

RESOLUTION 300-19

NEW EMPLOYEE HEALTH BENEFITS CONTRIBUTION

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible

Nays 0

Absent 1 Ostrowski

Resolved to enact the policy that newly hired employees, eligible for health care coverage, not represented by a bargaining unit, shall contribute 10% towards the yearly cost of the health insurance premium, effective immediately.

Additional Discussion

Town Clerk Maurer provided an update to the IT security issues with the Highway Garage. A discussion occurred regarding installing fiber optic cable to the garage or adding an additional wireless bridge. A lengthy discussion continued regarding various options. It was decided that they would budget for the fiber optic installation in the next year with a temporary solution of installing internet at the Highway Garage to ensure that the data and phone networks would be separate and secure until a more permanent solution is completed.

Supervisor Maerten also discussed the goal to phase out individual printers throughout the Town Hall and direct printing to a central printer. In the future we will upgrade to leasing a color printer with a monthly fee that covers all of the maintenance. He will be putting a hold on any further purchases of printers or replacement parts, until further notice.

Supervisor Maerten also spoke about the fact that the ATM vendor has still not provided us with a contract. He is uncomfortable with having this equipment on the property without an official contract. Clerk Maurer has reached out to the vendor on numerous occasions and they have yet to provide the contract or statements of the revenue that we were informed we would be receiving. Councilman Leible will reach out to the vendor.

Supervisor Maerten reported that he spoke with Planning Board Chairman McCaffrey regarding proposed changes to the Town Code. Once received he will provide a list to the Board for their review. Supervisor Maerten asked the Board to provide any recommendations for changes as soon as possible.

Town Clerk Maurer began a discussion with the Board regarding the costs of revising the code and printing supplements to the official code books. Several people have given up their hard copy books over the past but it is still costly to supplement the remaining copies. The Town Code is available online.

RESOLUTION 301-19

HARD COPY OF TOWN CODE BOOKS

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Fischer, Graham, Leible

Nays 0

Absent 1 Ostrowski

Resolved to only provide printed code updates, from this point forward, to the following departments or boards:

- Planning Board (1 copy)
- Zoning Board of Appeals (1 copy)
- Town Clerk (1 copy)
- Justices (2 copies)
- Town Prosecutor (1 copy)
- Building Department (1 copy)
- Highway (1 copy)

Additional Discussion

Deputy Highway Supervisor Walter informed the Board that the auctions will be online at RTI Auctions during the week of December 3-10, 2019. He also discussed the results of the leak detection testing that was recently completed.

Motion made by Councilman Leible, seconded by Councilman Fischer, to adjourn from the Work Session at 7:55 p.m. Motion carried.

Deborah K. Maurer, Town Clerk