

**TOWN OF PENDLETON
PLANNING BOARD MEETING MINUTES
October 20, 2020**

MEMBERS PRESENT: Joe McCaffrey John Higgins, Dave Naus, Dan Vivian, Anthony Dell’Isola

Members Excused: Dave Kantor, Nick Kwasniak

Others Present: Town Engineer Dave Britton

1. Meeting called to order by Chairman Joe McCaffrey at 7:34PM.

2. Informal Business

N/A

3. September 15, 2020 Meeting Minutes

A motion was made by Dan Vivian & seconded by Dave Naus to approve the Minutes of the September 15, 2020 Planning Board (PB) meeting. All agreed.

4. LaPort Three Lot Minor Subdivision – Corner of E. Canal & Fisk Roads

The applicant Ms. LaPort was in attendance.

The minor subdivision consists of portioning the current 58.3 acre property into three lots of 4.4, 8.5 & 45.4 acres respectively. The area is zoned R-2 Residential. The subdivision meets all Town Codes & there are no environmental issues.

SEQR: The Planning Board initiated an extensive review of the Short Environmental Assessment Form. On a motion by Dan Vivian & seconded by John Higgins a Negative Declaration was issued. The Planning Board Chairman was authorized to sign the SEQR form at that time. All agreed.

7:40PM Public Hearing

A Public Hearing was opened for the three lot minor subdivision located at East Canal & Fisk Roads. Ms. LaPort briefed the project.

Chairman McCaffrey then opened up the hearing for questions. There were no questions from the public.

On a motion by Dan Vivian & seconded by John Higgins the Public Hearing was closed at 7:43PM.

On a motion by Dave Naus & seconded by John Higgins the project was approved. In addition, a survey must be filed with Niagara County within two years. All agreed.

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5. Public/Press Comments and Questions

N/A

6. Adjourn

On a motion by John Higgins and seconded by Dave Naus the Meeting was adjourned at 8:20PM. All agreed.

Respectfully Submitted

John Higgins, Administrative Secretary
Planning Board, Town of Pendleton

cc: *via email only*
All Members of Planning Board
Mr. Joel Maerten, Town Supervisor
Mr. Claude Joerg, Town Attorney
Mrs. Deborah Maurer, Town Clerk
Mr. Jim Chisholm, Town Assessor
Mr. Jeffrey Stowell, Highway & Water/Sewer Superintendent
Mr. David Leible, Councilman
Mr. Jason Evchich, Councilman
Mr. David Fisher, Councilman
Mr. Justin Graham, Councilman
Mr. Theodore Joerg, Town Prosecutor
Mr. John Sansone, Town Prosecutor
Mr. David Britton, GHD Engineering
Mr. Ronald Diedrich, Building Inspector/Code Enforcement Officer
Mr. Joseph Follendorf, Building Inspector/Code Enforcement Officer
Superintendent, Starpoint Schools
Board of Appeals
Conservation Advisory Council
NYS DEC

NOTE: THE ABOVE PLANNING BOARD MINUTES ARE INFORMATIONAL AND FORMAL APPROVAL ACTION WILL NOT TAKE PLACE UNTIL THE NOVEMBER 17, 2020 PLANNING BOARD MEETING.