

**TOWN OF PENDLETON  
PLANNING BOARD MEETING MINUTES  
November 17, 2020**

**MEMBERS PRESENT:** Joe McCaffrey John Higgins, Dave Naus, Dan Vivian, Anthony Dell’Isola, Dave Kantor, Nick Kwasniak

**Members Excused:**

**Others Present:** Town Engineer Dave Britton

1. Meeting called to order by Chairman Joe McCaffrey at 7:30PM.

**2. Informal Business**

N/A

**3. October 20, 2020 Meeting Minutes**

A motion was made by Dan Vivian & seconded by Nick Kwasniak to approve the Minutes of the October 20, 2020 Planning Board (PB) meeting. All agreed.

**4. MMK LLC 6856 Two Lot Minor Subdivision – 6856 Transit Rd (Dugout)**

The applicant legal representative, Mr. Sommerstein, dialed in to the meeting due to COVID restrictions.

The minor subdivision consists of portioning the current 16.5 acre property into two lots of 8.9 & 7.6 acres respectively. The area is zoned CO-2, Medium Commercial. The subdivision is being reviewed to ensure it meets all Town & Environmental Codes by the Planning Board & Town Engineer. In addition, this action will have to go to the NCPB for approval. The Planning Board agreed to set the Public Hearing at our Dec 15, 2020 meeting.

**5. Town Code Updates**

The Planning Board reviewed a proposed update to the Town Code: **Chapter 190 Off-Road Motorized Vehicles – Restrictions**. On a motion by John Higgins & seconded by Nick Kwasniak the Planning Board recommends the change be reviewed by the Town Board for approval. All agreed.

**6. Public/Press Comments and Questions**

N/A

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**7. Adjourn**

On a motion by Dan Vivian and seconded by Dave Naus the Meeting was adjourned at 8:10PM. All agreed.

Respectfully Submitted

John Higgins, Administrative Secretary  
Planning Board, Town of Pendleton

cc: *via email only*  
All Members of Planning Board  
Mr. Joel Maerten, Town Supervisor  
Mr. Claude Joerg, Town Attorney  
Mrs. Deborah Maurer, Town Clerk  
Mr. Jim Chisholm, Town Assessor  
Mr. Jeffrey Stowell, Highway & Water/Sewer Superintendent  
Mr. David Leible, Councilman  
Mr. Jason Evchich, Councilman  
Mr. David Fisher, Councilman  
Mr. Justin Graham, Councilman  
Mr. Theodore Joerg, Town Prosecutor  
Mr. John Sansone, Town Prosecutor  
Mr. David Britton, GHD Engineering  
Mr. Ronald Diedrich, Building Inspector/Code Enforcement Officer  
Mr. Joseph Follendorf, Building Inspector/Code Enforcement Officer  
Superintendent, Starpoint Schools  
Board of Appeals  
Conservation Advisory Council  
NYS DEC

NOTE: THE ABOVE PLANNING BOARD MINUTES ARE INFORMATIONAL AND FORMAL APPROVAL ACTION WILL NOT TAKE PLACE UNTIL THE DECEMBER 15, 2020 PLANNING BOARD MEETING.