

**TOWN OF PENDLETON
PLANNING BOARD MEETING MINUTES
January 19, 2021**

MEMBERS PRESENT: Joe McCaffrey John Higgins, Dave Naus, Dan Vivian, Anthony Dell’Isola
Dave Kantor, Nick Kwasniak

Members Excused:

Others Present: Town Engineer Dave Britton

1. Meeting called to order by Chairman Joe McCaffrey at 7:30PM.

2. Informal Business

N/A

3. December 15, 2020 Meeting Minutes

A motion was made by Dan Vivian & seconded by Nick Kwasniak to approve the Minutes of the December 15, 2020 Planning Board (PB) meeting. All agreed.

4. Last Frontier LLC – Multi-Family Complex – Transit & Tonawanda Creek Road

The applicant was represented by Mr. Tim Arlington, Apex Consulting.

Mr. Arlington briefed the proposed five multi-family building complexes over the 12.9 acre site. The proposed plan consists of eight apartments in each building for total of 40 apartments.

The project is still in the planning stage & the applicant is coordinating closely with the Town Engineer for site inputs/recommendations. Areas of discussion:

- A. Applicant is required to obtain feedback from Niagara County DOT regarding traffic concerns on Tonawanda Creek Road for the project.
- B. Applicant will coordinate with the State Historical Preservation Office (SHPO).
- C. Applicant is required to provide a rendering of the entrance with landscaping along with building elevation information.
- D. Several parking & building dimension options were discussed. Applicant must acquire variances from the Town Zoning Boards of Appeals for anything that varies from the Town Code.

Engineered drawings for the project have been sent out for coordination with multiple town offices & the Planning Board is awaiting their input.

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5. Town Code Updates

The Planning Board reviewed a proposed update to the Town Code: **Chapter 213 – Article III - Recycling.** The Board has requested an estimate from GHD for the revision.

6. Public/Press Comments and Questions

N/A

7. Adjourn

On a motion by David Kantor and seconded by Dan Vivian the Meeting was adjourned at 8:50PM. All agreed.

Respectfully Submitted

John Higgins, Administrative Secretary
Planning Board, Town of Pendleton

cc: *via email only*
All Members of Planning Board
Mr. Joel Maerten, Town Supervisor
Mr. Claude Joerg, Town Attorney
Mrs. Deborah Maurer, Town Clerk
Mr. Jim Chisholm, Town Assessor
Mr. Jeffrey Stowell, Highway & Water/Sewer Superintendent
Mr. David Leible, Councilman
Mr. Jason Evchich, Councilman
Mr. David Fisher, Councilman
Mr. Justin Graham, Councilman
Mr. Theodore Joerg, Town Prosecutor
Mr. John Sansone, Town Prosecutor
Mr. David Britton, GHD Engineering
Mr. Ronald Diedrich, Building Inspector/Code Enforcement Officer
Mr. Joseph Follendorf, Building Inspector/Code Enforcement Officer
Superintendent, Starpoint Schools
Board of Appeals
Conservation Advisory Council
NYS DEC

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NOTE: THE ABOVE PLANNING BOARD MINUTES ARE INFORMATIONAL AND FORMAL APPROVAL ACTION WILL NOT TAKE PLACE UNTIL THE FEBUARY 16, 2021 PLANNING BOARD MEETING.