

TOWN OF PENDLETON
WORK SESSION
May 24, 2021

A Work Session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on the 24th day of May 2021 at 7:00 p.m. The meeting was open to the public. The meeting was also conducted as a live GoToMeeting and a conference call line was provided to the public allowing access to live audio. The agenda and related documents were posted online and public remarks and comments were accepted until 6:30 p.m. on the night of the meeting.

Supervisor Maerten called the meeting to order at 7:01 p.m.

Supervisor Maerten, Councilman Evchich, Councilman Fischer, Councilman Graham, and Councilman Leible were present.

Also present:

Deborah Maurer – Town Clerk
Craig Walter – Highway/Water & Sewer Superintendent
Mark Walter – Deputy Supervisor
Ron Diedrich - Building Inspector/Code Enforcement Officer

There were nine residents in attendance. There were two callers on the line.

RESOLUTION 126-21

APPROVAL OF MINUTES

Motion by Councilman Leible, seconded by Councilman Fischer. the following resolution was

ADOPTED: Ayes 5 Maerten, Evchich, Fischer, Graham, Leible
 Nays 0

Resolved to approve the meeting minutes for the Work Session held on April 26, 2021, as presented by Town Clerk Maurer.

RESOLUTION 127-21

ABSTRACT #8

Motion by Councilman Leible, seconded by Councilman Evchich, the following resolution was

ADOPTED: Ayes 5 Maerten, Evchich, Fischer, Graham, Leible
 Nays 0

Resolved to authorize payment of Voucher Abstract #21-00415 to #21-00467 to be paid on May 26, 2021

General Fund	\$	9,110.86
Highway	\$	2,629.04
Refuse	\$	42,706.59
Sewer	\$	2,229.95
Water	\$	1,814.07
Total	\$	58,490.51

Park Improvement Presentation

Nathan Taylor, from Rotella Grant Management, began the presentation by discussing the opportunity for the Town to apply for funding through the NYS Consolidated Funding Application (CFA) process. He spoke about the chance to fund the proposed splash park through this grant. He mentioned that there was very little funding in 2020 and that this is a very competitive grant. The Town could be eligible for up to \$500,000.00 in grant funds if approved. Mr. Taylor stated that Rotella will work collaboratively with the Town, Mason's Mission, and the Town Engineer to complete the application. He encouraged the Board to review the Town's Master Recreation Plan and consider any improvements that can be made to the parks. The grant opened in April and the completed application is due by the end of July. There was a discussion about other options that can be included in the application as well as the impact of previous grants received by the Town that can be potentially utilized in conjunction with this funding.

Supervisor Maerten continued discussing the CFA Grant and provided options to consider that may be included in the application. He suggested including the Community Center, paving the parking

lot and pads in the park, security cameras for the park, new lighting and possibly additional pavilions. He asked the Board to start thinking about what else can be included in the grant application. Mr. Maerten indicated that a vote to apply for this funding should be taken at the June meeting. All Board members agreed that they were in support of a 50% match to the funding.

Next, Councilman Jason Evchich spoke as the Chairperson of Mason's Mission. He spoke about the benefits of what Mason's Mission Park has done for the Town of Pendleton. He then read a letter from a family sharing their experience while using the park. Mr. Evchich and Mrs. Jennifer Evchich presented a diagram of the potential water park that they referred to as "Supermatty's Water Park" in honor of their son Matthew. They explained the various items on the diagram.

Ben Frasier, Project Manager of Parkitechts, provided the Board with a packet of information regarding Aquatix products and warranties. He spoke about the integrity of the company that would be providing the equipment and how they will help maintain the park. There was a discussion about drainage concerns and the amount of maintenance a structure such as this might require. Several questions were also asked about water usage which Mr. Frasier replied to stating that it is easily adjustable. He said that he will research other water parks in the area to see how much water they use. The conversation continued with many questions asked by those in attendance and answered by Mr. Frasier.

Mr. Taylor mentioned that there may also be federal stimulus money available saying that he will look into whether or not it can be used towards the Town's matched funds.

Update Town Zoning Maps

Building Inspector Diedrich requested that the Town update the zoning maps. He stated that they were last updated in 2015. Mr. Diedrich reported that Engineer Britton informed him that the cost would be \$3,240.00 to update the existing data. Supervisor Maerten said that he will write up a resolution for a future meeting.

RESOLUTION 128-21

FACILITIES USE AGREEMENT – COMMUNITY BIBLE CHURCH

Motion by Councilman Fischer, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 5 Maerten, Evchich, Fischer, Graham, Leible

Nays 0

Resolved to approve the Facilities Use Agreement for a pavilion rental for Community Bible Church.

Personnel Records Clerk

Supervisor Maerten presented the Board with a resolution he was proposing for a change in the position/title for the current payroll clerk. He explained that the job has grown extensively and noted why he was proposing this change. Councilman Leible asked for clarification on some items which were answered by Supervisor Maerten. A lengthy discussion occurred before a motion was made to vote on this subject.

RESOLUTION 129-21

PERSONNEL RECORDS CLERK

Motion by Councilman Evchich, seconded by Councilman Fischer, the following resolution was

ADOPTED: Ayes 4 Maerten, Evchich, Fischer, Graham

Nays 1 Leible

WHEREAS, governmental employers must conform to a wide-variety of local, state, and federal rules, regulations and other compulsory and noncompulsory guidance related to the employment of full and part-time personnel, and

WHEREAS, the time and effort necessary to maintain compliance with all levels of government and the performance of duties, such as payroll processing and administration of employee benefits, continues to increase, necessitating a greater allocation of resources to meet such demands, and

WHEREAS, the position responsible for performance of such duties outlined must conform to Civil Service rules and regulations, and

WHEREAS, it is necessary to appoint an individual to such a position from an eligible list maintained by Niagara County Civil Service.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 24th day of May 2021 that the position of Personnel Records Clerk shall be established and Alisha Jauch shall be appointed to this position at an annual stipend of \$16,380.00. This resolution shall take effect immediately.

RESOLUTION 130-21

BASEBALL DIAMOND MAINTENANCE FEE

Motion by Councilman Fischer, seconded by Councilman Evchich, the following resolution was ADOPTED: Ayes 5 Maerten, Evchich, Fischer, Graham, Leible
Nays 0

Resolved to formally set a \$50.00 per day per diamond maintenance fee for non-Town-sponsored organizations who have an approved Facilities Use Agreement.

Drainage Inlets (DI) and Gutter Curb Repairs

Supervisor Maerten explained that Highway/Water & Sewer Superintendent Walter made a good faith effort to obtain three written quotes from three reputable local concrete contractors for the drainage inlet and gutter curb repairs. Two of the three vendors returned quotes as follows:

- | | |
|-----------------------------|-------------|
| 1. John Czerwinski Concrete | \$33,440.00 |
| 2. Hylkema Construction | \$33,900.00 |
| 3. Mikelly Construction | No Quote |

RESOLUTION 131-21

DRAINAGE INLETS AND GUTTER CURB REPAIRS

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was ADOPTED: Ayes 5 Maerten, Evchich, Fischer, Graham, Leible
Nays 0

Resolved to approve the low bid price of \$33,440.00, from John Czerwinski Concrete, for the drainage inlet and gutter curb repairs.

Next, Supervisor Maerten reported that he and Councilman Leible recently had a discussion regarding the Town's Fourth of July fireworks presentation and a recent request from the Wendelville Fire Company regarding their 100th year celebration. It was decided that due to ongoing concerns related to COVID, the cost associated with preparation and the length of time needed to prepare the field, etc. that the Town might need to cancel the fireworks at no financial loss to the Town. Councilman Leible confirmed that a deposit made previously this year will be put towards the 2022 fireworks. Councilman Graham asked what it would take to go forward with this year's celebration. A discussion ensued and all members of the Board agreed to cancel it for this year. The conversation continued regarding the fire company's request for the Town to sponsor the fireworks for their celebration.

RESOLUTION 132-21

WENDELVILLE FIREWORKS

Motion by Councilman Leible, seconded by Councilman Fischer, the following resolution was ADOPTED: Ayes 5 Maerten, Evchich, Fischer, Graham, Leible
Nays 0

Resolved to sponsor half the total cost of the Wendelville Fire Company's 100th year celebration fireworks display to be held on August 14, 2021.

Next, Councilman Graham commented on how successful the Pendleton Station Market has been so far. There was also a discussion about the dust in the parking lot that is used for the market. A few different options to resolve this problem were mentioned.

Councilman Leible reported that he received a call from a long time resident asking if she could purchase a bench on the bike path as a memorial to her husband, Rod Stuart, a former member of the Recreation Committee. Supervisor Maerten suggested that the Recreation Committee look into the possibility of doing this.

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Town Clerk Maurer reported that a letter was received regarding the Annual MS4 Report that was forwarded to each Board Member and Stormwater Management Officer Ron Diedrich.

Motion by Councilman Leible, seconded by Councilman Fischer, to adjourn from the Work Session at 8:47 Motion carried.

Deborah K. Maurer, Town Clerk