

Town of Pendleton
Budget Performance Report
January 1, 2022 – June 30, 2022

Introduction

As we progress into the fiscal year a report may address the individual performance of selected town funds. A description of the Town's major operating funds is presented below:

AOO – General Fund – All administrative operating expenses of the town. This includes professional services, court-justice, town clerk, town supervisor, and administrative expenses.

DAO- Highway Fund – All expenses associated with maintenance of roads, drainage, town parks, and snow removal.

SFO – Fire Department Fund – Contractual expenses related to fire protection for the Town of Pendleton. For all residents.

SRO – Refuse fund – Contractual expenses related to refuse collection for the Town of Pendleton. For all residents.

SSO – Sewer fund – Contractual expenses related to sewage system. For all applicable residents.

SWO – Water fund – Costs associated for water distribution to Town of Pendleton residents.

Revenue Budget Summary:

This revenue summary is being reported for all of the Town of Pendleton's funds.

The largest Town revenues are from property taxes and sales tax receipts. Property tax collections occur in the first half of the fiscal year and sales taxes are reimbursed from Niagara County on a quarterly basis. The Town records the first payments in our highway fund. This creates a deficit in the General fund for the first half of the budget year. The attached revenue and expense reports provide detailed information. \$250,000, Federal Aid \$348,780, General Fund and Building Fund reserves that total \$998,698.

There are a number of grants that include City-wide shared services initiative, ADA Bathroom, Greenway grant, Recreational capital project and solar reimbursement. \$520,212

When all grant funding and reserves are totaled, it equals \$2,157,690 which is 67.5% of the total General Fund Revenue \$3,194,276.

Revenue/Expense Budget Summary:

Historically, the first quarter's expenses are mainly from salary and benefits. There is no exception to this expense trend in the 2022 General fund expense budget. The second quarter should see more expenses in the contractual and supply code. Specific fund net positions are listed below:

For other revenues, there has not been a cable payment received to date. Fees for building permits are trending slightly lower than budget, however the summer and fall is prime building season. Total revenue from our non-grant sources, is trending on budget. The cable payment will be investigated.

The expenses are almost all related to salary and benefits. Salt barn expenses are expected to be recorded in the third quarter as this project continues toward completion.

General Fund Net Position – Total expense = \$884,873.63, Total revenues = \$307,233.36 = -577,640.27 – Sales tax revenues are recorded in other funds until their budgets are met, expect to see the sales tax revenues will be recorded here for the remaining quarters of the 2022 year. Area to monitor sales tax revenues and the cable payment collections. On the expense side, expect grant and federal aid related projects to be recorded in the second half of 2022.

Highway Fund Net Position -Total expense = \$548,058.32, Total revenues = \$986,118.86 = -\$438,060.541 – Sales tax revenues were 63.6% of the budget. This is a good indication that these revenues will likely meet the budget amount in the third quarter. All other expenses, personnel, contractual and supply were trending under the budgeted amounts.

Fire Fund Net Position -Total expense = \$546,792.00, Total revenues = \$551,546.29 = +\$4,754.29 – This fund's major revenue is from property taxes. The revenue receipts are at 100%. No additional revenue is expected in the fund for the balance of this fiscal year. The contractual amount for fire protection and the Employee retirement system has been fully paid. This fund is at the budgeted amounts.

Refuse Fund Net Position – Total expense = \$244,068.51, Total revenues = \$490,846.76 = +\$246,778.25 – This fund's major revenue is from property taxes. The revenue receipts are at 100%. No additional revenue is expected in the fund for the balance of this fiscal year. At the end of the first and second quarters, we are right on budget.

Sewer Fund Net Position – Total expense = \$117,595.91, Total revenues = - \$221,271.46 = -\$338,867.37 – There is negative entry for sewer rents for \$221,871. This entry is being investigated. Information on the sewer rents will be updated with the third quarter report. All other expenses in this fund are trending at budget levels.

Water Fund Net Position -Total expense = \$42,534.69, Total revenues = \$161,423.11 = \$232,456.35 – This fund's major revenue is from property taxes. The revenue receipts are at 100%. No additional revenue is expected in the fund for the balance of this fiscal year. Metered sales will need a close review as we proceed through the 2022 budget. Similar to the sewer rents in the sewer fund, if the revenue does not return to the historical budget amount a new revenue will need to be added to this fund in the 2023 budget. All other expenses are trending at budgeted levels. Water purchase expenses are lower than what is expected for mid-year. This will be reviewed to determine if the Town has not been billed for water from Niagara County related to the second quarter.