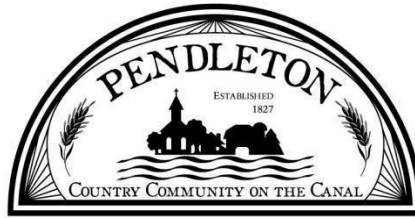


TOWN OF PENDLETON
6570 Campbell Boulevard
Lockport, NY 14094



*Supervisor Joel Maerten
Councilman Jason Evchich
Councilman Justin Graham
Councilman Joseph Hickman
Councilman David Leible*

At the monthly meeting of the Town Board of the Town of Pendleton, Niagara County, New York, held in the Board Room at the Town of Pendleton Town Hall, 6570 Campbell Boulevard, Lockport, New York, 14094 at 7:00 p.m. on March 14, 2022.

Resolution Authorizing Automated Clearing House Payments

WHEREAS, the Town of Pendleton Town Clerk's Office receives, process, and records all water and sewer bill payments; and

WHEREAS, the Town Clerks has dedicated great efforts to updating and streamlining policies, procedures, and systems used to process all payments received by the Town Clerk's Office; and

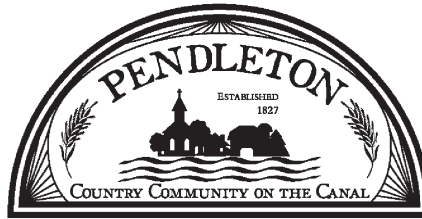
WHEREAS, to better serve the property owners of the Town of Pendleton, the Town Clerk requests authorization to allow direct payment from customers' bank accounts through the Automated Clearing House (ACH) system; and

WHEREAS, a draft document to be used to institute the ACH payment system has been submitted to the Town Board for review and approval.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 14th day of March 2022 that the Town Clerk is authorized to take all necessary steps to process water and sewer payments using the Automated Clearing House system.

FURTHER, BE IT RESOLVED, that the draft ACH enrollment form is approved for use in the processing of ACH payments. This resolution shall take effect immediately.

TOWN OF PENDLETON
Town Hall
6570 Campbell Boulevard
Lockport, NY 14094
Phone: (716) 625-8833
Fax: (716) 625-6295



TOWN OF PENDLETON
Department of Public Works
6640 Campbell Boulevard
Lockport, NY 14094
Phone: (716) 625-8033
Fax: (716) 625-6323

ACH DIRECT WITHDRAWAL AUTHORIZATION AGREEMENT

(You must complete a separate form for each property to be enrolled.)

PLEASE CHECK ONE: • **NEW** • **CHANGE** • **CANCEL**

Payee Information (PLEASE PRINT)

Customer Name _____ Water Bill Acct. # _____
Service Address _____ Phone # _____
City, State, Zip _____ Email Address _____

Financial Institution Information

******YOU MUST ATTACH A VOIDED CHECK OR SAVINGS ACCOUNT DEPOSIT SLIP******

Type of Account: • **CHECKING** • **SAVINGS**

Primary Account Holder's Name _____

Bank Name and Address: _____

Routing # _____ Account # _____

I hereby authorize the Town of Pendleton to deduct from my checking/savings account, held at the specified financial institution, for the payment of my water bill on the date shown on my bill. This authorization will remain in effect until revoked by me in writing. I understand that I have the right to stop my participation in the direct withdrawal program up to one week before the due date shown on my bill. I understand that the Town of Pendleton and /or the financial institution indicated above reserve the right to end this agreement and my participation therein.

I agree to notify the Town of Pendleton of changes affecting my account status which would affect the ability to have payments automatically withdrawn (i.e. the account is closed) immediately. If a payment is not honored or is returned by the financial institution, I agree the Town of Pendleton may charge me a returned item fee of \$20.00.

I agree to allow the Town of Pendleton to store my account information, for the sole purpose of making the indicated automatic payments. I release the Town from liability or damages resulting from the loss or theft of information. All information is encrypted and available only to those employees responsible for utility billing/collection functions.

Printed Name _____

Signature _____ Date _____