



CONTRACTOR'S LICENSE APPLICATION

FEE: \$100.00

Make checks payable to: **Town of Pendleton**

All Licenses expire 12/31 of the issuing year

Name of Company, DBA or Corp. _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Fax: _____

Type of Business: _____

Number of years in business: _____

Approximate number of employees: _____

Name of Principal Owner(s): _____

Owner's Phone: _____

BEFORE YOU MAIL, PLEASE REVIEW THE FOLLOWING CHECK OFF LIST:

____ Completed Application

____ Liability Insurance Certificate

____ NYS Workers Insurance Certificate OR Waiver

____ NYS Disability Insurance Certificate OR Waiver

____ \$100 check payable to the Town of Pendleton

Be advised that Section 50 of the General Cities Law of New York states that each person duly licensed and engaging in business as a contractor for a fee within the Town of Pendleton, New York, shall register annually with the Building Department. Such registration shall run from January 1st to December 31st in each successive year.

In order for the insured to receive a Building Permit from the Town of Pendleton, their agency must assure the Town of Pendleton that they will provide a Certificate of Insurance upon renewal of the policy. In the event the policy is not renewed, the agency assures that they will notify this office within five days of the expiration date.

If these requirements are not met, the Town of Pendleton shall deny a Building Permit to the insured.