

TOWN OF PENDLETON

Town Hall

6570 Campbell Boulevard
Lockport, NY 14094
Phone: (716) 625-8833
Fax: (716) 625-6295



TOWN OF PENDLETON

Department of Public Works

6640 Campbell Boulevard
Lockport, NY 14094
Phone: (716) 625-8033
Fax: (716) 625-6323

TOWN OF PENDLETON NIAGARA COUNTY, NEW YORK

HIGHWAY DEPARTMENT GENERATOR INSTALLATION PROJECT

Notice to Bidders

All work will be in accordance with the Contract Drawings and Specifications and as directed by ENGINEER. Separate sealed Bids will be received by the Town of Pendleton until 10 a.m. local time on November 1, 2022, at the office of the Town Clerk, Town Hall, 6570 Campbell Blvd, Lockport, New York 14094 and at that time and place will be publicly opened and read aloud.

All Bids shall be made on the forms furnished and shall be enclosed in a sealed envelope marked "TOWN OF PENDLETON, HIGHWAY DEPARTMENT GENERATOR INSTALLATION PROJECT" and directed to the Town of Pendleton.

The project consists of furnishing and installing a new 60 KW natural gas generator at the Town of Pendleton Highway Garage along with associated work as further described in the Contract Documents.

The Contract Documents may be examined at the following locations:

Avalon Plan Room
www.avalonplanroom.com

F.W. Dodge Online Services
www.construction.com

Construction Exchange of Buffalo and WNY
2660 William Street
Cheektowaga, New York 14227

The Contract Documents may be viewed and ordered through Avalon Plan Room, at: www.avalonplanroom.com in the "Public Bid" section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777.

A non-refundable payment of Forty Five Dollars (\$45.00) payable to Avalon Document Services will be required to obtain the Proposal Booklet and a CD with an electronic version of the Contract Documents for the above contract. Cash payments will not be accepted. The payment includes shipping of the Proposal Booklet and CD to anywhere in the Continental United States. By submission of the \$45.00 non-refundable payment, bidder will be registered as an official planholder. **Only official planholders are eligible to bid on the project.** Subcontractors, suppliers, equipment vendors, etc., will also be required to submit the non-

refundable payment in order to receive the Proposal Booklet and CD with electronic version of the Contract Documents.

If bidders wish to purchase printed copies of the Contract Documents (beyond the Proposal Booklet), they may be obtained through Avalon. Only official planholders will be allowed to obtain printed copies of the Contract Documents. Bidders acknowledge that they are responsible for review of all components of the Contract Documents, including all specification sections and drawings, regardless of how many drawings they print and in which format/size they are printed. Full-size drawings are on 24-inch by 36-inch paper. Bidders acknowledge they are responsible for properly scaling drawings if they are printed on any other size.

Bids must be submitted on the form(s) furnished in the Proposal Booklet. The entire Proposal Booklet shall be submitted with the bid along with any other required forms outlined in the Contract Documents. Failure to submit a bid on the proposal form(s) furnished in the Proposal Booklet, will result in automatic disqualification of bid. Addendum pages, if issued, along with any other required forms outlined in the Contract Documents, shall be stapled to the original pages of the Proposal Booklet and submitted as part of the Bid.

A bid security in the amount of 5% of the total bid made payable to the "Town of Pendleton" will be required and is subject to the conditions provided in the Instructions to Bidders. Failure to submit a bid bond or certified check with bid will result in automatic disqualification of bid. If, upon acceptance of his bid, a bidder fails to enter into a Contract with the Town of Pendleton, the bid security shall be forfeited to and become the property of the Town.

No bidder may withdraw his Bid within forty-five (45) calendar days after the actual date of the opening thereof. The successful bidder will be required to furnish a payment bond, each in an amount equal to 100 percent (100%) of the total Contract award amount.

The Town of Pendleton is exempt from the payment of sales and compensating use taxes of the State of New York and of cities and counties on all materials, equipment, and supplies sold to the Town of Pendleton pursuant to this Contract. Also exempt from such taxes are purchases by the CONTRACTOR and his Subcontractors of materials, equipment, and supplies to be sold to the Town of Pendleton pursuant to this Contract, including tangible personal property to be incorporated in any structure, building, or other real property forming part of the Project. These taxes are not to be included in the Bid.

Each bidder's attention is called to the General Municipal Law, which requires a Bidder's Certificate of Non-Collusion. Copies of such certifications are part of the Proposal Form, and unless completed with the Bid, will **not** be accepted.

The Town of Pendleton reserves the right to waive any informalities in the Bid and to reject any or all Bids.

Date: October 13, 2022

TOWN OF PENDLETON

ENGINEER:
GHD Consulting Services Inc.
285 Delaware Avenue, Suite 500
Buffalo, New York 14202