



ANNOUNCEMENT OF OPEN POSITION

Department: Assessor's Office
Titles: Assessor's Information Clerk
Schedule: Full-time or Part-time
Benefits: Dependent Upon Appointment
Compensation: Based on Experience
Approved: November 13, 2023
Deadline: Until Filled

Description:

The Town Board of the Town of Pendleton is soliciting applications for a potential full-time or part-time clerical position assigned to the Assessor's Office. See attached Civil Service job descriptions for specifics of each job and applicant eligibility. The rate of compensation is dependent upon applicant's qualifications and experience and estimated to be \$18.50 to \$22.00 per hour.

How to Apply:

Call or visit the Town Hall or go to the Town of Pendleton website for application information:

<https://pendletonny.us/about/employment/>

Town of Pendleton
6570 Campbell Boulevard
Lockport, NY 14094
(716) 625-8333