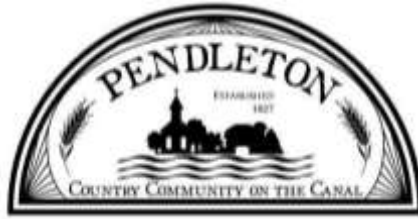


TOWN OF PENDLETON
6570 Campbell Boulevard
Lockport, NY 14094



*Supervisor Joel Maerten
Councilman Wolfgang Buechler
Councilman Joseph Hickman
Councilman David Leible
Councilman Scott Lombardo*

At the monthly meeting of the Town Board of the Town of Pendleton, Niagara County, New York, held in the Board Room at the Town of Pendleton Town Hall, 6570 Campbell Boulevard, Lockport, New York, 14094 at 7:00 p.m. on January 8, 2024.

Resolution Appointing Individual to Position

WHEREAS, the Town Board of the Town of Pendleton approved the advertisement of the position of Assessor's Information Clerk; and

WHEREAS, the Town of Pendleton worked with Niagara County Civil Service to identify eligible candidates for this position; and

WHEREAS, multiple individuals were interviewed for the position of Assessor's Information Clerk; and

WHEREAS, a recommendation has been made to the Town Board for appointment to the position of Assessor's Information Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 8th day of January 2024 that Miranda E. Freiert is appointed to the full-time position of Assessor's Information Clerk with a rate of compensation of \$21.00 per hour and this appointment will begin on January 22, 2024.

FURTHER, BE IT RESOLVED, that health benefits will be made available after six (6) months of employment and the probationary period for this position shall be twelve (12) months.

FURTHER, BE IT RESOLVED, that five (5) days of vacation leave will be granted on the applicants' six (6) month anniversary of employment. Beyond the applicant's six (6) month anniversary, all forms of paid leave shall be accumulated as detailed in the Employee Handbook. This resolution shall take effect immediately.