



SOLAR PERMIT APPLICATION

FEE: \$150.00

Date: _____

Jobsite Location: _____

Contractor/Applicant: _____ Phone: _____

Address: _____

Email: _____ License _____

Property Owner: _____ Phone: _____

Address: _____

Email: _____

BUILDING TYPE RESIDENTIAL COMMERCIAL OTHER _____

COST OF PROJECT _____ ZONING CLASSIFICATION _____

INTENDED USE _____

NUMBER OF STRUCTURES ON LOT: _____ BUILDING SETBACK REQUIREMENTS: _____

CURRENT SURVEY IS REQUIRED FOR ALL ACC. STRUCTURES AND ANY WORK IN FRONT OF HOUSE.

Current Survey Supplied Yes No

Is this a non-conforming lot? Yes No

*Is variance required for above? Yes No

*Is lot in a Flood Plain area? Yes No

*It is the responsibility of the owner to obtain any permits that are needed regarding Wetlands and Floodplains. These Permits are required by the Army Corps of Engineers and/or the Department of Environmental Conservation. If needed, more information can be supplied to you.

PERMIT STATUS (for office use only)

Plans reviewed: _____ Ready to issue Not ready to issue

Permit # _____ Total Fees _____

BUILDING**Solar Panels****DEPARTMENT**

The following items must be submitted in order to obtain a Building Permit for Solar Panels:
(Occasionally if there are unusual circumstances additional information may be required.)

Incomplete Applications will not be processed until all items have been received.

- () Completed "BUILDING PERMIT APPLICATION INFORMATION" form
- () 2 copies of a site plan and equipment layout:
For Ground Mounted Arrays – Draw proposed Solar Panels on the survey or site plan with dimensions and show property lines, setbacks, accessory buildings, easements, walkways and a north arrow.
- () 2 complete sets of working plans, to include North Arrow – System Overview
 - () Footing and post details – show depth of post or footing. (if ground mounted)
Note: Soil test information is required unless the load on supports is 1000 lbs./sq. ft. or less.
 - () Total System Size noted on plans
 - () Solar Module Model, Rating, Information
 - () String Size
 - () Racking System
 - () Pitch of Array
 - () Inverter Model
 - () Array Azimuth
 - () Ridge Height
 - () Interconnecting Voltage
 - () Compliance with 2020 NYS FC SECTION 1204
- () 2 copies of the Wiring Diagram
- () 2 complete sets of product information, to include:
 - () Inverter Information
 - () Panel Information
 - () Fastener/Deck Information
- () Provide structural analysis under seal and signature from Engineer/Architect indicating the applicable code. This shall include information on the Basic Wind Speeds and Fastener Loads. If structural modifications are required, provide appropriate plans. ***Analysis shall have an original stamp and signature.***

Note: All electrical work performed within the Town of Pendleton must have a permit and must be inspected, regardless of who performs the work. Electricians working in the Town must be licensed by the Town of Pendleton.

Work shall not begin until a Building Permit has been issued!