

TOWN OF PENDLETON
WORK SESSION
September 25, 2023

A Work Session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on the 25th day of September 2023 at 7:00 p.m. The meeting was open to the public.

Supervisor Maerten called the meeting to order at 7:07 p.m.

Supervisor Maerten, Councilman Buechler, Councilman Leible and Councilman Lombardo were present. Councilman Hickman was absent.

Also present:

- Deborah Maurer – Town Clerk
- Dave Fischer – Highway/Water & Sewer Superintendent
- Claude Joerg – Town Attorney
- Dave Britton – Town Engineer
- Tom Maturski - Budget Officer
- Candice Black - Recreation Committee Member
- Yvonne Vivian - Recreation Committee Member

There were three residents in attendance.

RESOLUTION 207-23

ABSTRACT #18

Motion by Councilman Leible, seconded by Councilman Lombardo, the following resolution was ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo

Nays 0

Absent 1 Hickman

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, to authorize payment of Voucher Abstract #18, Vouchers #23-00868 to #23-00920, to be paid on September 27, 2023 as follows:

General Fund	\$	14,869.33
Highway	\$	34,471.55
Refuse	\$	49,781.17
Sewer	\$	25,148.55
Water	\$	5,432.85
Total	\$	129,703.45

Community Center Special Inspections RFP

A lengthy discussion occurred regarding the request for proposal (RFP) for special inspection services for the community center construction. Engineer Britton gave an overview of the proposal stating that only one bid was received from Atlantic Testing Laboratories. Both he and Supervisor Maerten explained the importance of these inspections throughout the construction process. Councilman Buechler questioned how the work and expenditures would be monitored. The Town Board members reviewed the RFP and discussed various details about the process.

RESOLUTION 208-23

COMMUNITY CENTER SPECIAL INSPECTIONS RFP

Motion by Councilman Leible, seconded by Councilman Lombardo, the following resolution was ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo

Nays 0

Absent 1 Hickman

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, that the proposal received from Atlantic Testing Laboratories, for Special Inspection and Construction Materials Engineering and Testing Services related to the construction of the community center, as presented to the Town Board, is accepted. This resolution shall be effective immediately.

RESOLUTION 209-23

EXPENDITURE FOR SEWER PARTS

Motion by Councilman Leible, seconded by Councilman Lombardo, the following resolution was ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo

Nays 0
Absent 1 Hickman

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, that Siewert Equipment is authorized as a sole source supplier of repair parts for E-One pumps.

FURTHER, BE IT RESOLVED, that the purchase of sewer repair parts for a total expenditure of \$8,966.72 from Siewert Equipment is approved. This resolution shall take effect immediately.

RESOLUTION 210-23

AUTHORIZATION FOR PURCHASE OF TRUCK (1)

Motion by Councilman Buechler, seconded by Councilman Lombardo, the following resolution was ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo

Nays 0
Absent 1 Hickman

WHEREAS, the Town of Pendleton owns and maintains a wide-variety of specialized equipment which is operated by employees of the Highway and Water & Sewer Departments; and

WHEREAS, the Town of Pendleton owns and maintains multiple on-road vehicles for public works maintenance activities; and

WHEREAS, due to age and use it is prudent and necessary to replace a truck in service with the Water & Sewer Department; and

WHEREAS, public works personnel have research purchase options for a replacement truck; and

WHEREAS, purchase of a 2024 Chevrolet Silverado 2500HD is requested through NYS Contract PC68926.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, that the purchase of a 2024 Chevrolet Silverado 2500HD from Cappellino Chevrolet for an amount not to exceed \$54,165.00 is authorized. This resolution shall take effect immediately.

RESOLUTION 211-23

AUTHORIZATION FOR PURCHASE OF TRUCK (2)

Motion by Councilman Leible, seconded by Councilman Lombardo, the following resolution was ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo

Nays 0
Absent 1 Hickman

WHEREAS, the Town of Pendleton owns and maintains a wide-variety of specialized equipment which is operated by employees of the Highway and Water & Sewer Departments; and

WHEREAS, the Town of Pendleton owns and maintains multiple on-road vehicles for public works maintenance activities; and

WHEREAS, due to age and use it is prudent and necessary to replace a truck in service with the Highway Department; and

WHEREAS, public works personnel have research purchase options for a replacement truck; and

WHEREAS, purchase of a 2024 Chevrolet Silverado 3500HD is requested through NYS Contract PC68926.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, that the purchase of a 2024 Chevrolet Silverado 3500HD from Cappellino Chevrolet for an amount not to exceed \$55,731.60 is authorized. This resolution shall take effect immediately.

RESOLUTION 212-23

AUTHORIZATION FOR PURCHASE OF TRUCK BODY - TRUCK #10

Motion by Councilman Buechler, seconded by Councilman Lombardo, the following resolution was ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo

Nays 0
Absent 1 Hickman

WHEREAS, the Town of Pendleton owns and maintains a fleet of vehicles used by multiple public works departments; and

WHEREAS, due to the cost of the acquisition of new equipment, funds have been authorized for the rehabilitation and refurbishment of vehicles currently owned; and

WHEREAS, a specific truck is in need of a new dump body, which includes replacement and installation; and

WHEREAS, efforts have been dedicated to identifying local vendors capable of providing materials and labor necessary to acquire and install a new truck body on this truck; and

WHEREAS, the Town Board did pass Local Law 3 of 2023 which is a Local Law of the Town of Pendleton authorizing the award of purchase contracts on the basis of best value criteria; and

WHEREAS, the Highway Superintendent requests the acceptance of a proposal for the acquisition and installation of a new truck body based on the best value.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, that the proposal from Valley Fav and Equipment for the acquisition and installation of a new truck body on a specific truck chassis owned by the Town of Pendleton is declared a best value for this expenditure.

FURTHER, BE IT RESOLVED, that the proposal for the acquisition and installation of a replacement truck body from Valley Fab and Equipment, Inc. for an amount not to exceed \$38,995.00 is authorized. This resolution shall take effect immediately.

RESOLUTION 213-23

AUTHORIZATION FOR PURCHASE OF COMMUNICATION EQUIPMENT

Motion by Councilman Lombardo, seconded by Councilman Leible, the following resolution was

ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo
Nays 0
Absent 1 Hickman

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, that the purchase of three (3) mobile radios from Saia Communications for an amount not to exceed \$11,518.50, as per NYS Contract PT68722, is authorized. This resolution shall take effect immediately.

RESOLUTION 214-23

PROPOSAL FOR CONSULTING SERVICES

Motion by Councilman Lombardo, seconded by Councilman Buechler, the following resolution was

ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo
Nays 0
Absent 1 Hickman

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, that the proposal received from Life by Design related to material and color selections for the community center project, as presented to the Town Board, is accepted. This resolution shall be effective immediately.

The 2024 Tentative Budget and Exemption Impact Report was presented to the Town Board by the Town Clerk prior to the meeting. Both documents are also posted online for public viewing.

Next, Yvonne Vivian and Candice Black, from the town's Recreation Committee, spoke to the Town Board about the need for new and additional sports equipment, storage for this equipment and other recreational supplies and gave a short presentation to the Town Board regarding upcoming winter events that they will be sponsoring. Mrs. Vivian also reported that she has found some potential grant funding, up to approximately \$60,000.00, that might be available to the town for recreational activities. She requested permission to work with the town's grant writer and apply for these funding opportunities. They also spoke about the town's annual tree lighting event and proposed a town wide "festival of lights" to go along with that event. Mrs. Vivian will give the Town Clerk information to advertise for both of these occasions. Supervisor Maerten asked if town baseball was in the works for next spring and suggested that they begin advertising and registration soon.

Councilman Lombardo reported that the Boy Scout Council has been working directly with the town's insurance agent to ensure that they have the required coverage necessary to meet the terms of the Facilities Usage Agreement. A discussion also followed regarding the cleanup of the property at Nine Mile Island.

Councilman Buechler stated that Recreation Director Joelle Lange hopes to hire some older counselors for the Summer Recreation Program next year to avoid some of the issues she ran into with staff this summer. Supervisor Maerten recommended that we start advertising for these positions sooner than later. Mr. Buechler also mentioned that Mrs. Lange provided the parents with a questionnaire to complete regarding the summer program and will share the results with the Board.

Councilman Leible reported that the fire extinguishers at the Town Hall and Highway Garage have been inspected. He also said that he is working to get the lights outside of Town Hall fixed.

Next, a conversation took place with Engineer Britton regarding installing a door fob system at the community center. It is recommended to decide on this now before construction begins. The installation of ADA compliant handicap button/automatic door openers was discussed as well.

Town Attorney Joerg stated that he and Supervisor Maerten have been working on a proposed cable franchise agreement renewal with Spectrum Northeast, LLC, which will provide revenue to the Town of Pendleton. His recommendation is that this renewal agreement be approved and he suggested that a public hearing be held at the next Board meeting to allow for public input. He also asked Councilman Leible to include a notice in the next newsletter telling residents to contact the town if they do not have access to internet service.

RESOLUTION 215-23

SCHEDULE PUBLIC HEARING FOR CABLE FRANCHISE AGREEMENT

Motion by Councilman Leible, seconded by Councilman Lombardo, the following resolution was

ADOPTED: Ayes 4 Maerten, Buechler, Leible, Lombardo

Nays 0

Absent 1 Hickman

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 25th day of September 2023, to schedule a Public Hearing on October 9, 2023, at 6:55 p.m., to allow public comments on the proposed approval of a Cable Television Agreement between Spectrum Northeast, LLC and the Town of Pendleton

The Work Session ended without adjournment and a Budget Meeting commenced.

The following line items on the 2024 Tentative Budget were discussed:

A5148	Town Parks
A7110	Parks
A7120	Recreation
A7140	Playgrounds
A7130	Community Center
A7989	Other Culture & Recreation
A7310	Youth Program
H7140	Community Center Expense (Capital Fund)
H7150	Recreation-Paving Grant Expense (Capital Fund)
H7160	Salt Barn & Generator (Capital Fund)
H7150	Highway-Paving Grant (Capital Fund)
A1420	Attorney
A00-5000	Wendelville-Pendleton Fire Protection District

Motion by Councilman Leible, seconded by Councilman Buechler, to adjourn from the Work Session and the Budget Session at 8:52 p.m. Motion carried.

Deborah K. Maurer, Town Clerk