

**TOWN OF PENDLETON  
PLANNING BOARD MEETING MINUTES  
March 19, 2024**

**MEMBERS PRESENT:** Joe McCaffrey, Dan Vivian, Mike Zimmerman, Nick Kwasniak

**Members Excused:** John Higgins, Dave Naus, Anthony Dell'Isola

**Others Present:** Town Engineer Dave Britton

1. Meeting called to order by the Chairman at 7:32PM.

2. **Informal Business**

N/A

3. **February 20, 2024 Meeting Minutes**

A motion was made by Dan Vivian & seconded by Nick Kwasniak to approve the Minutes of the February 20, 2024 Planning Board (PB) meetings. All agreed.

4. **Mr. Scott Kuhns – Commercial Building Addition – 5984 Dunnigan Rd**

**SEQR:** The Planning Board initiated an extensive review of the Short Environmental Assessment Form. On a motion by Nick Kwasniak & seconded by Dan Vivian a Negative Declaration was issued. All agreed. The Planning Board Chairman was then authorized to sign the SEQR form at that time.

The applicant briefed the three-sided 2400SF addition (40' x 60') to an existing building that would garage his commercial vehicles. No utilities are planned for the project.

The project meets all Planning Board & Town Code requirements.

The property is zoned L1 - Light Industrial.

On a motion by Mike Zimmerman & seconded by Dan Vivian the project was recommended for approval. The measure was passed unanimously by the Planning Board.

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**5. Public/Press Comments and Questions**

N/A

**6. Adjourn**

On a motion by Dan Vivian and seconded by Nick Kwasniak the Meeting was adjourned at 8:15PM. All agreed.

Respectfully Submitted

John Higgins, Administrative Secretary  
Planning Board, Town of Pendleton

cc: *via email only*  
All Members of Planning Board  
Mr. Joel Maerten, Town Supervisor  
Mr. Claude Joerg, Town Attorney  
Mrs. Deborah Maurer, Town Clerk  
Mr. Thomas Valentine, Assessor  
Mr. David Fisher, Highway & Water/Sewer Superintendent  
Mr. David Leible, Councilman  
Mr. Joseph Hickman, Councilman  
Mr. Scott Lombardo, Councilman  
Mr. Wolfgang Buechler, Councilman  
Mr. Theodore Joerg, Town Prosecutor  
Mr. John Sansone, Town Prosecutor  
Mr. David Britton, Town Engineer  
Mr. Ronald Diedrich, Building Inspector  
Superintendent, Starpoint Schools  
Board of Appeals  
Conservation Advisory Council  
NYS DEC

NOTE: THE ABOVE PLANNING BOARD MINUTES ARE INFORMATIONAL AND FORMAL APPROVAL ACTION WILL NOT TAKE PLACE UNTIL THE APRIL 16, 2024 PLANNING BOARD MEETING.