

Town of Pendleton Fee Schedule

| Type | Fee |
|--|---|
| Residential buildings* | |
| Single-Family Residence – 0 to 2,000 square feet | \$900 |
| Single-Family Residence – Over 2,000 square feet | \$900, plus \$0.35 per square foot over 2,000 |
| Two-Family Residence | \$1,200 |
| Multifamily Residence – 1 to 5 units | \$1,500 |
| Multifamily Residence – More than 5 units | \$1500 plus \$25 additional per unit above 5. |
| New York State fee for new buildings with trusses | \$50 |
| Building Permit renewal (12 months) | Same as original fee |
| Miscellaneous structures/buildings/concrete (<i>i.e.</i> , porches, gazebos, decks and patios) | \$90 |
| Fence, good side out | \$50 |
| Replacement roofing | \$75 |
| Generator | \$65 |
| Plumbing other than new home (<i>e.g.</i> , sump pump, drain tile, hot water tank, furnace, etc.) | \$75 |
| Alterations or additions | |
| Up to 500 square feet | \$100 |
| 500 to 1,000 square feet | \$150 |
| More than 1,000 square feet | \$250 |
| Commercial and industrial buildings | |
| 0 to 1,000 square feet floor space* | \$500 |
| Over 1,000 square feet floor space* | \$500, plus \$0.35 per square foot over 1,000 |
| Alteration, repair, removal, etc. | \$0.25 per square foot |
| Change in occupancy | \$75 |
| Addition to commercial and industrial plumbing | \$50, plus \$25 per fixture |
| Generator, commercial | \$150 |
| Fence, commercial | \$100 |
| Roof, commercial | \$150 |
| Pool, commercial | \$500 |
| Demolition, commercial | \$250 |
| New York State fee for truss signage | \$50 |
| Commercial and industrial parking lot | |
| New | \$250 |
| Resurface | \$150 |
| Agricultural buildings | |
| 0 to 3,000 square feet | \$125 |

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|---|------------------------|
| 3,001 to 6,000 square feet | \$250 |
| Over 6,000 square feet | \$500 |
| Accessory Buildings | |
| Residential storage buildings/sheds (144 square feet or less) | \$25 |
| Residential Garage or barn (145 to 400 square feet) | \$50 |
| Residential Garage or barn over 400 square feet | \$0.15 per square foot |
| Commercial garage or barn | \$0.20 per square foot |
| Pools | |
| Aboveground pool and deck | \$50 |
| In-ground pool and fence | \$125 |
| Signs (temporary) | |
| 30-day permit | \$30 |
| 30-day-permit plus (maximum 90 days) | \$50 |
| Signs (permanent, new) | |
| 100 square feet (each face) | \$0.50 per square foot |
| Additional square feet (each face) | \$0.15 per square foot |
| Signs (alteration, reface, relocation or addition) | \$0.30 per square foot |
| Bed-and-Breakfast | |
| Special Use Permit application fee | \$300 |
| Special Use Permit annual renewal fee | \$300 |
| Code Enforcement Officer/Building Inspector annual inspection fee | \$50 |
| Certificates of Occupancy/Compliance | |
| Certificate of occupancy/compliance – Single- and Two-Family Residence | \$95 |
| Certificate of occupancy/Certificate of compliance – Multifamily Residence (3 or more units and sleeping rooms) | \$40 per unit |
| Certificate of occupancy/ Certificate of compliance – Commercial (per tenant) | \$150 |
| Certificate of occupancy/ Certificate of compliance – Industrial (per tenant) | \$150 |
| Copy of any Certificate of occupancy/ Certificate of compliance or license | \$10 each |
| Miscellaneous | |
| Compliance inspection | \$50 |
| Fire alarm system | \$75 |
| Demolition of structure – up to 3,000 square feet | \$125 |
| Demolition of structure – over 3,000 square feet | \$200 |

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| Excavations or grading, other than building construction | \$65 |
| Fuel-burning stoves or fireplace (wood, gas, pellet, propane, etc.) | \$50 |
| Garage Sales and related sales (more than 2 per year) | \$275 |
| Home Occupation (Type B) permit, per year | \$200 |
| Operating Permit | \$150 |
| Floodplain development permit | \$150 |
| Additional inspections (recall, or not ready when inspectors were called) | \$50 per recall, paid before CO |
| To lift a Stop-Work Order from a job that was stopped due to violation | \$100 |
| Fuel tank installation – 1,000 gallons or more | \$75 per tank |
| Junkyard permit | \$5,000 plus \$1,000 per acre |
| Permit for Mobile Home Park or manufactured housing park | \$7,500 plus \$1,000 per acre |
| Mobile Home Park licensing fee (and renewal) | \$500 |
| Contractor's license | \$100 per calendar year |
| Curb cut, installation only, pipe at owner's expense | \$500 |
| Inspection or curb cut where pipe has been set by contractor | \$200 |
| Solar panels, residential under 1 acre | \$150 |
| Large-scale solar energy system | \$2,500 or such other amount as the Planning Board may determine to cover Town costs |
| Residential wind energy conversion system site plan review fee | \$200, plus any associated cost incurred by the Town for outside consultants. |
| Residential wind energy conversion system building permit | \$100 |
| Peddler's or solicitor's permit | \$25 |
| Transient business | \$125 annually or \$25 per event |
| Junk dealer's permit | \$500 annually |
| Special Use Permit for Adult Use | \$1,000 |
| Adult Use Certificate of Registration (or amendment thereto) | \$1,000 |
| Permit application fee for moving a building under Chapter 110-2 | \$50 |
| Public Improvement Permit | \$350 |
| Application fee for permit for the siting, construction and modification or expansion of landfills | \$1,000 |
| Permit for decorative/ornamental pond | \$65 |
| Amusement Center license | \$1,000 annually |

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| Amusement Center license application fee | \$500 |
| License fee to operate Amusement Games | \$50 per game, annually |
| Amusement Game Distributor license fee | \$100 annually |
| Oil and gas well, annual inspection fee | \$50 |
| Special use permit for airport/airstrip | \$1,000 |
| Electrical Vehicle Charger – Residential | \$65.00 |
| Electrical Vehicle Charger – Commercial | \$150.00 |
| Camping, travel trailer and/or recreational vehicle parks | |
| Annual special use permit fee | \$5,000 |
| Monthly fee for each space occupied in a month for a period(s) aggregating more than 15 days | \$200 |
| Site plan review payment schedule | |
| Under 1 land-disturbed acre | \$300 |
| Under 2 land-disturbed acres | \$450 |
| Under 3 land-disturbed acres | \$750 |
| Under 4 land-disturbed acres | \$1,250 |
| Under 5 land-disturbed acres | \$1,750 |
| Under 6 land-disturbed acres | \$2,250 |
| Over 6 land-disturbed acres | \$2,500 |
| Site plan review sketch (§§ 247-54(D)(1)(b), 247-46(C), and 247-34(F)(4)) | \$125 |
| Site plan application fee | \$100 |
| Special use permits | |
| Special use permit application. | \$300 |
| Special use permit annual review. | \$300 |
| Environmental SEQRA review | |
| Short Environmental Assessment Form (SEAF) | \$200 |
| Long Environmental Assessment Form (LEAF) | \$500 |
| No permit obtained or delayed | |
| In the event that work requiring a Building Permit is commenced without having the appropriate permit applied for, secured and obtained, or that work is commenced without having obtained a Contractor's license from the Town, said permit or license fees will be doubled. Each day is considered a separate violation. | |

*Cost includes certificate of occupancy, final

Fees for public hearings:

| Type | Fee |
|-------------------------|-------|
| Zoning Board of Appeals | \$125 |
| Planning Board | \$125 |

Subdivision fees:

| Type | Fee |
|--|---|
| Minor Subdivision | |
| Sketch plan application | \$30 per lot or dwelling unit, with a maximum of \$75 |
| Final plat submission | \$25 per lot or dwelling unit, with a maximum of \$100 (plus \$125 for publication of hearing) |
| Application fee | \$60 |
| Major Subdivision | |
| Sketch plan application | \$30 per lot or dwelling unit, with a maximum of \$750 |
| Preliminary plat submission | \$2,000 or \$100 per lot or dwelling unit, whichever is greater (plus \$125 for publication of hearing) |
| Final plat submission | \$2,000 or \$75 per lot or dwelling unit, whichever is greater (plus \$125 for publication of hearing) |
| Application fee | \$500 |
| Recreation fee in lieu of parkland (major subdivisions only) | \$1,000 per lot |

Fees for cellular communications towers:

- A. The fee for the construction and equipping of a tower shall be 1% of the cost of construction and equipping of the tower as estimated by the developer and verified by the Town; or the minimum fee shall be \$2,000 and the maximum fee shall be \$5,000.
- B. Each construction, modification, or alteration of a tower shall require a permit and fee as stated above.

Stormwater management fees:

A. Fees for land development activities. Any applicant submitting a Stormwater Pollution Prevention Plan (“SWPPP”) to the Town for a land development activity or land disturbance requiring a New York State Department of Environmental Conservation (“DEC”) State Pollution Discharge Elimination System (“SPDES”) construction permit shall submit a fee to the Town based upon the acreage of the entire development in accordance with the following schedule:

| Acreage of Entire Development | SWPPP Review Fee |
|--------------------------------------|--|
| Under 5 acres | \$650 |
| 5 to 10 acres | \$1,000 |
| Over 10 acres | \$1,000, plus \$500 for every 5 acres above 10 acres |

| Acreage of Entire Development | Inspection Fee |
|--------------------------------------|-----------------------|
| Under 5 acres | \$2,750 |
| 5 to 10 acres | \$3,750 |
| Over 10 acres | \$6,500 |

B. For all land development activities to be completed in multiple phases over time, the applicant, in addition to the fee provided above in Subsection A, shall pay the Town an additional \$500 for each subsequent phase after the first phase of the project, to be paid prior to the start of construction of each subsequent phase.

C. Drainage permit application review fee: \$500

Dog licensing fees:

Fees shall be as follows:

| Type | Fee |
|-----------------------------|------------|
| Spayed or neutered dog | \$8 |
| Unsprayed or unneutered dog | \$20 |
| Purebred license | \$25 |
| Enumeration fee | \$25 |
| Replacement tag | \$3 |
| Late fee (60 days) | \$25 |
| First impoundment | No fee |
| All subsequent impoundments | \$50 |

Miscellaneous water/sewer fees:

A. Water Department:

| Type | Fee |
|--|----------------|
| 1-inch water service tap-in fee | \$1,100 |
| Over 1 inch: cost of material plus labor | Priced per job |
| Inspection fee for tap-in over 1 inch | \$50 |
| 3/4-inch water meter fee with electronics | \$400 |
| 1-inch water meter fee with electronics | \$600 |
| Water meter pit | Priced per job |
| Water service termination fee (dig to disconnect) | \$200 |
| Damaged/frozen water meter – 3/4 inch | \$100 |
| Damaged/frozen water meter – 1 inch | \$300 |
| Damaged water meter electronics – 3/4-inch or 1-inch | \$300 |
| Water meter/electronics over 1 inch | Priced per job |
| Water curb box damage | \$150 |
| Water on/off fee after hours | \$100 |
| Sold-home water and/or sewer inspection compliance | \$50 |

B. Sewer Department:

| Type | Fee |
|---|---------------------------------|
| Pressure sewer tap/inspection | \$1,100 |
| Gravity sewer tap 6-inch standard – Subdivision | \$400 |
| Gravity sewer tap 6-inch standard – All others | \$1,000 |
| Grinder system unit | Call Sewer Department for price |
| Sewer service termination fee (dig to disconnect) | \$200 |
| Grinder system curb box damage | \$200 |
| Sewer call (normal hours) | Prevailing rate |
| Sewer service call (after hours) | 2-hour minimum, prevailing rate |

Fees for Document Copying:

| Type | Fee |
|--|---|
| Letter size (8 1/2" x 11") documents | \$0.25 per page |
| Legal size (8 1/2" x 14") documents | \$0.25 per page |
| Ledger size (11" x 17") documents | \$0.35 per page |
| Architectural size (24" x 36") documents | \$12.00 first sheet, \$5.00 each additional sheet |

Other Miscellaneous Fees:

| Type | Fee |
|--|-----------------------|
| Ball Diamond Usage Fee | \$50.00 per use |
| Certified Copies | \$10.00 |
| Extra Capacity Bag Tag | \$5.00 |
| E-Z Pass Tag | \$25.00 |
| Farmer's Market FT Vendor | \$195.00 |
| Farmer's Market PT Vendor | \$110.00 |
| Farmer's Market POP-UP | \$85.00 |
| Genealogical Search | \$11.00 |
| Marriage License | \$40.00 |
| NSF Returned Check Fee | \$20.00 |
| Passport Photo | \$15.00 |
| Passport Application Execution Fee | \$35.00 |
| Pendleton Logo Decal | \$2.00 |
| Pendleton Logo Pin | \$4.00 |
| Park Pavilion Rental | \$25.00 |
| Electronic Storage Device for Records Requests | \$3.20 |
| Refuse – Additional Service | \$55.00/year prorated |
| Recycling – Additional Bin | \$65.00 or \$95.00 |
| Summer Rec Registration – NON-Resident | \$525.00 |
| Summer Rec Registration – Resident | \$260.00 |

Recycling Fees:

| Type | Fee |
|--|-------------------|
| Electronics Recycling | \$ No Fee |
| Scrap Metal | \$ Priced per job |
| Tire Recycling – Motorcycle, ATV, and similar sized tires. | \$5.00 per tire |
| Tire Recycling – Automobile and light truck | \$5.00 per tire |
| Tire Recycling – Truck tires (19.5 inches and larger) | \$12.00 per tire |
| Tire Recycling – Tires on rims and heavy equipment tires. | Not accepted. |

Adopted: September 9, 2024