

**TOWN OF PENDLETON**  
**PLANNING BOARD MEETING MINUTES**  
**February 18, 2025**

**MEMBERS PRESENT:** Joe McCaffrey, John Higgins, Dan Vivian, Mike Zimmerman, Nick Kwasniak, Anthony Dell’Isola, Dave Naus

**Members Excused:**

**Others Present:** Dave Britton

1. Meeting called to order by the Chairman at 7:30PM.

2. **Informal Business**

N/A

3. **January 21, 2025 Meeting Minutes**

A motion was made by Dan Vivian & seconded by Nick Kwasniak to approve the Minutes of the January 21, 2025 Planning Board (PB) meetings. All agreed.

4. **Comprehensive Master Plan Review**

The Planning Board continued the review of the Town’s Comprehensive Master Plan. The resident’s survey inputs were reviewed & discussed in-depth along with the previous plan’s goals & objectives. Mr. Jason Knight, Comprehensive Plan Consultant, led the discussion and recommended the Planning Board continue to review the previous plan’s goals & update them accordingly to include new goals. Over the next two months the Planning Board will focus on updating those goals & objectives.

In addition, the new Comprehensive Plan will be streamlined to include relevant new town data, maps, & tables.

5. **Public/Press Comments and Questions**

N/A

6. **Adjourn**

On a motion by Dave Naus and seconded by Dan Vivian the Meeting was adjourned at 9:11PM. All agreed.

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Respectfully Submitted

John Higgins, Administrative Secretary  
Planning Board, Town of Pendleton

cc:     *via email only*  
All Members of Planning Board  
Mr. Joel Maerten, Town Supervisor  
Mr. Claude Joerg, Town Attorney  
Mrs. Deborah Maurer, Town Clerk  
Mr. Thomas Valentine, Assessor  
Mr. David Fisher, Highway & Water/Sewer Superintendent  
Mr. David Leible, Councilman  
Mr. Joseph Hickman, Councilman  
Mr. Scott Lombardo, Councilman  
Mr. Wolfgang Buechler, Councilman  
Mr. Theodore Joerg, Town Prosecutor  
Mr. John Sansone, Town Prosecutor  
Mr. David Britton, Town Engineer  
Mr. Ronald Diedrich, Building Inspector  
Superintendent, Starpoint Schools  
Board of Appeals  
Conservation Advisory Council  
NYS DEC

NOTE: THE ABOVE PLANNING BOARD MINUTES ARE INFORMATIONAL AND FORMAL APPROVAL ACTION WILL NOT TAKE PLACE UNTIL THE MARCH 18, 2025 PLANNING BOARD MEETING.