

**TOWN OF PENDLETON  
WORK SESSION  
February 24, 2025**

A Work Session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on the 24<sup>th</sup> day of February, 2025 at 7:00 p.m. The meeting was open to the public.

Supervisor Maerten called the meeting to order at 7:05 p.m.

Supervisor Maerten, Councilman Buechler, and Councilman Lombardo were present. Councilmen Hickman and Leible were absent.

Also present:

- Deborah Maurer – Town Clerk
- Dave Fischer – Highway/Water & Sewer Superintendent
- Claude Joerg – Town Attorney
- Dave Britton – Town Engineer
- Mark Walter – Deputy Town Supervisor
- Patrick Covell – Recreation Director
- Christa Durshordwe – Pendleton Station Market Coordinator

There were four residents in attendance.

**RESOLUTION 100-25**

**MEETING MINUTES – JANUARY 27, 2025**

Motion by Councilman Lombardo, seconded by Councilman Buechler, the following resolution was

ADOPTED: Ayes 3           Maerten, Buechler, Lombardo  
          Nays 0  
          Absent 2       Hickman, Leible

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 24<sup>th</sup> day of February 2025, that the meeting minutes for the Work Session held on January 27, 2025, are approved as presented by Town Clerk Maurer.

**RESOLUTION 101-25**

**MEETING MINUTES – FEBRUARY 10, 2025**

Motion by Councilman Lombardo, seconded by Councilman Buechler, the following resolution was

ADOPTED: Ayes 3           Maerten, Buechler, Lombardo  
          Nays 0  
          Absent 2       Hickman, Leible

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 24<sup>th</sup> day of February 2025, that the meeting minutes for the Regular Meeting held on February 10, 2025, are approved as presented by Town Clerk Maurer.

**RESOLUTION 102-25**

**ABSTRACT #4**

Motion by Councilman Lombardo, seconded by Councilman Buechler, the following resolution was

ADOPTED: Ayes 3           Maerten, Buechler, Lombardo  
          Nays 0  
          Absent 2       Hickman, Leible

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 24<sup>th</sup> day of February 2025, to authorize payment of Voucher Abstract #4, Vouchers #25-00090 to #25-00137\*, to be paid on February 26, 2025 as follows:

General Fund	\$	8,284.00
Highway	\$	40,501.26
Refuse	\$	48,498.08
Sewer	\$	2,942.72
Water	\$	2,621.33
Total	\$	102,847.39

*\*Voucher #25-00099 voided due to system error*

A brief discussion occurred regarding the proposed engagement letter from Hodgson Russ. Councilman Buechler noted that the letter lacked specific details about the project and the compensation rate. Attorney Joerg and Supervisor Maerten assured that the compensation would align with rates previously agreed upon between the Town and Hodgson Russ for legal assistance on prior projects. Supervisor

Maerten further clarified that Hodgson Russ provided the current letter primarily to confirm their lack of conflicts and readiness to offer additional support for the ongoing project.

RESOLUTION 103-25

**ACCEPTANCE OF ENGAGEMENT LETTER**

Motion by Councilman Lombardo, seconded by Councilman Buechler, the following resolution was

ADOPTED: Ayes 3           Maerten, Buechler, Lombardo  
          Nays 0  
          Absent 2         Hickman, Leible

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 24<sup>th</sup> day of February 2025, that the engagement letter provided by Hodgson Russ for legal assistance for a specific project is accepted. This resolution shall take effect immediately.

RESOLUTION 104-25

**AUTHORIZATION OF EXPENDITURE – TRUCK #18 REPAIRS**

Motion by Councilman Lombardo, seconded by Councilman Buechler, the following resolution was

ADOPTED: Ayes 3           Maerten, Buechler, Lombardo  
          Nays 0  
          Absent 2         Hickman, Leible

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 24<sup>th</sup> day of February 2025, that the truck repair performed by Falls Auto Spring for \$4,505.36 is approved. This resolution shall take effect immediately.

RESOLUTION 105-25

**AUTHORIZATION OF EXPENDITURE – SERVER RACK**

Motion by Councilman Buechler, seconded by Councilman Lombardo, the following resolution was

ADOPTED: Ayes 3           Maerten, Buechler, Lombardo  
          Nays 0  
          Absent 2         Hickman, Leible

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 24<sup>th</sup> day of February 2025, the quote provided by Armored Alarm to supply and install a new server rack for \$2,710.00 is accepted and approved. This resolution shall take effect immediately.

**BOARD DISCUSSION**

**Councilman Lombardo** reported that he has completed the annual audit for Town Justice Ostrowski and will forward the document to the Town Clerk.

**Councilman Buechler** stated that he will be starting the annual audit of the Chief Financial Officer shortly.

**Town Clerk Maurer** informed the Board of receiving a \$5,631.51 check from the Office of the State Comptroller for unclaimed funds, which she applied for in fall 2024 through the unclaimed funds website. She also requested approval to establish additional Amazon Business accounts for the Highway Department and Recreation Director. Additionally, she noted the upcoming renewal of the ArcGIS software and proposed that the Town Engineer become its administrator.

**Attorney Joerg** updated on the Sicoli Construction Services, Ins. vs. Niagara Pole Barns LLC litigation, stating the town's obligation to withhold payment per the NYS Department of Labor's requirement will soon be resolved.

**Engineer Britton** reported meeting with the Planning Board to discuss findings from the Comprehensive Plan survey. The Planning Board and Comprehensive Plan Committee will work on defining the amended plan's goals over the next two months, with Mr. Britton expecting to present a detailed plan soon. He also presented site plan drawings for the new Community Center's front parking lot improvements.

**Supervisor Maerten** announced a March 13, 2025 meeting at Town Hall with the Wendelville Fire Company to discuss emergency services for the Cypress Creek/Bear Ridge Solar Project.

**Recreation Director Covell** introduced Christa Durshordwe, Pendleton Station Market (PSM) coordinator. Mrs. Durshordwe proposed ideas for the upcoming market season, including relocating it to the original site in front of the Community Center, using the center's indoor space on inclement weather days, reducing the market to once a month instead of weekly, and revising vendor fees. This

sparked a discussion on the Community Center's readiness for opening, considering the need for extensive parking lot repairs. Alternative locations such as Town Hall's side parking lots were considered, along with future enhancement possibilities.

They also discussed modifying the Facilities Usage Agreement process to empower the Recreation Director to approve certain agreements without Town Board oversight.

**PUBLIC REMARKS/COMMENTS**

A resident inquired about the Town Board's resolution regarding the Special Use Permit application first introduced at the February 10, 2025, meeting. Supervisor Maerten stated that it may be ready for presentation in March. This prompted further discussion about the application process and the involvement of the Planning Board and Zoning Board of Appeals. Councilman Buechler provided background information and details on the process, and additional questions were directed to the Town Attorney.

No further public remarks or comments were made.

Motion by Councilman Lombardo, seconded by Councilman Buechler, to adjourn from the Work Session at 7:56 p.m. Motion carried.

---

Deborah K. Maurer, Town Clerk

PENDING APPROVAL