

Town of Pendleton
Board of Ethics
April 30, 2025 Meeting Minutes

Members:

Wolfgang Buechler

Robert McClurg

Dylan Rumbold

All members were present

Code of Ethics Review

The board members discussed their understanding of various sections of the Town's Code of Ethics with specific emphasis on Section 18.(b):

"The board of ethics shall render advisory opinions to the officers and employees of the Town of Pendleton with respect to article 18 of the General Municipal Law and this code. Such advisory opinions must be rendered pursuant to the written request of any such officer or employee under such rules and regulations as the board of ethics may prescribe. ... In addition, the board of ethics may make recommendations with respect to the drafting and adoption of a code of ethics, or amendments thereto, upon the request of the Pendleton Town Board."

The board members noted that the code limits board action to advisory opinions and also limits the source of requests to town officials and employees.

Procedural Rules

The board members discussed and outlined the following preliminary procedural rules:

1. All meetings will be open to the public per NYS Open Meeting Law unless the board goes into executive session for a permitted reason consistent with the OML. Oral public comment will not be accepted at meetings.
2. Meeting agendas will be posted on the Town's website prior to any meeting.
3. All requests/inquiries must be in writing in the form of either hard copy or email to any board member stating the applicable section of the Code of Ethics along with the specific details of the request.
4. Formal actions of the board will be upon a motion, second, discussion, and vote. A quorum is two members. Any action requires two members (i.e., majority of full board) voting in favor.
5. Meeting minutes and written recommendations will be filed with the Town Clerk's Office.

Meeting Schedule

The board members discussed plans to hold regularly scheduled quarterly meetings with additional meetings scheduled, as required, based on receipt of requests to the board. The scheduled meeting dates for the remainder of year are July 30, 2025 and October 29, 2025 at 7:00 PM subject to available meeting space.

Action Items

1. Mr. Buechler to confirm that a copy of the Code of Ethics is posted in all town buildings per Section 19.(a) of the code.
2. Mr. Buechler to communicate the planned meeting dates with the Town Clerk to confirm availability of the meeting room and to post the 2025 meeting schedule on the Town website.
3. Mr. Buechler to request town email addresses for Mr. McClurg and Mr. Rumbold.

A motion was made by Mr. McClurg to adjourn the meeting and seconded by Mr. Rumbold. All voted in favor.